

Unapproved Minutes
Board of Commissioners of Converse County

In accordance with W.S. 18-3-516(s), the required County Notices of Publication are available on the County's website at <http://conversecounty.org>

The regular meeting was called to order at 8:05 a.m. on June 7, 2016. Present were Chair Rick Grant, Vice-Chair Robert Short, Commissioners Mike Colling, Tony Lehner, Jim Willox and County Clerk Lucile Taylor.

Mr. Lehner moved to approve the Contract between the Wy Department of Health, Public Health Division and Converse County for public health emergency preparedness and response, \$88,000, ending June 30, 2017, Mr. Colling seconded, motion carried.

Mr. Short moved to approve the Property Lease Agreement No. 8-09865 between Converse County and the State of Wyoming, A&I, Construction Management for office space in the Courthouse for the Department of Health, \$295.50 for June, then \$3,546 for FY 17, ending June 30, 2018, Mr. Lehner seconded, motion carried.

Ms. Brommer, Workers' Comp, discussed the discounts available to Converse County on claims for employment injuries and the processes that are required to receive those discounts.

The meeting recessed at 12:00 p.m. and reconvened at 1:00 p.m.

Mr. Willox moved to approve a Catering Permit for The Liquor Cabinet to cater at the Denim & Diamonds event for MHCC at the True Ranch, June 18, 2016, Mr. Lehner seconded, motion carried.

Clerk of District Court Pam McCullough stated that the State, due to budget cuts, was no longer funding Child Support Services.

Mr. Colling moved to approve the Permits to cut Mormon Canyon Road (CR 18) as submitted by sPower for the Pioneer Wind Park I, LLC, Mr. Lehner seconded, motion carried. Chairman Grant abstained.

The meeting recessed at 5:15 p.m. and reconvened at 8:10 a.m.

Mr. Mark Curtis, CCSD #1 School Board and Mr. Monty Gilbreath, CCSD #1 Recreation Director, Mrs. Tracy Boner, CCSD #1 Business Manager, were present to discuss the Rec Mill and other recreation items along with funding mechanisms.

Mrs. Lisa Vigil, representing Mr. and Mrs. Knighten, reviewed the drainage that crosses the Knighten property at 933 Brownfield Road that they would like to have relocated. Both WYDOT and the County's Road & Bridge have approved the relocation.

The minutes of the regular meeting and executive sessions on May 17, 2016 were approved and ordered filed.

Mr. Willox moved to approve accounts payable \$2521114.22: 2090 Diamond Trucking; 287.58 AT&T; 82 Ag Communications; 475 Agility Recovery; 130 Alcohol & Drug Testing; 1000 Alley, Linda; 648.11 ALSCO; 4100 Ameri-Tech Equipment; 4547 American Book Returns; 184 APCO International; 33162.20 Arrow Electric Inc; 170.77 Arthur L Davis Publishing Agency Inc; 50 AsceNT 2000 LLC; 1419.03 Atlas Office Products; 1262.72 B&B Leasing; 1002.01 Big Country Reh; 158.74 Birch Comm; 52.46 Bison Pump; 1980 Blackburn Cattle Co; 67.04 Bloedorn Lumber-Douglas; 321173.54 BCBS of WY; 222.40 Bob Barker Co; 350 Body Shop; 1025 Botany Bay; 216 Bright, Robin; 87.62 Brothers Propane; 138.64 Brown Co; 435 Bryan C Cropper DMD PC; 4500 Bush-Wells Sporting Goods; 200 C-Can Rentals; 33333.36 CANDO; 108 Cas-Pure Water LLC; 2105.75 Casper Fire Ext; 83.33 Casper Winnelson; 140.75 Cathcart Fire; 6176.24 CDW Govt; 28920 Centennial Woods; 9279.58 CenturyLink; 6641.04 Chief Supply; 1114.72 City of Douglas; 150 City Shoe & Saddle; 14675.35 CivicPlus; 145 Civil Air Patrol Magazine; 693555.07 Clark & Sullivan Const; 580.14 CMI TECO; 54 Colling, Mike; 6720 Commonwealth Ammunition; 412 Communication Tech; 564 Comtronix; 16666.67

CC Aging Services; 455.14 CC Auto Repair; 1500 CC Coalition; 6400 CC Firewise; 20.51 CC Health Dept; 222731.50 CC Library; 5000 CC Predator Mgmt; 700 Covenant Ins; 87.30 Cowboy Car Wash; 372.25 Creative Culture Insignia; 2639.40 Croell Redi-Mix; 220.04 Decker Auto Glass; 499.68 Dell; 50 Dept of the Interior; 1800 Dilts, Jerry; 2053.88 Douglas Budget; 75.99 Douglas Business Center; 225 Douglas Custom Seat Covers; 300 Douglas Day Spa; 32.99 Douglas Feed; 24.40 Douglas Grocery; 1771.83 Douglas Hardware Hank; 147.05 DTC; 2916.67 Douglas Youth Hockey; 339.47 Drive Train Ind; 280 Electric Service Co; 194.40 Estrada, Jeanette; 146.90 Etchemendy, Stacey; 420.04 Farmer Bros Co; 2882.70 Fastenal Co; 6452 Fat Boys Tire; 200 Federal License Mgt; 20.05 First Call; 75 Flexshare Benefits; 7272 Forterra Concrete; 174.42 Fowler, Leslie; 324 Garcia, Jana; 34.32 Garrelts, Ashley; 2.99 Glenrock Hardware Hank; 1000 Glenrock Paleontological Museum; 2667.83 Gorman Funeral; 789.56 Grainger; 81 Grant, Richard; 1584 Grant, Richard JR; 4.24 Greiner Motor Co-Douglas; 55599.04 GSG Arch; 175848.01 H&H Electric; 520 Hansuld, Tia; 2250 Helping Hearts; 7805 Henson Fencing; 54 Hinton, Chris; 27 Hiser, Kim; 24666.54 Homax; 215.84 Home Town Printed Apparel; 70.68 Hughes; 1125 Human Resource Council of CC; 4780.68 Humphries Poli Arch; 5237.50 Hutchinson, Hal; 145.80 Huxtable, Dixie; 4300 IBC Construction; 5418.66 IME; 5126.02 Inland Truck; 2116.40 Innocorp; 50 Ins Corner; 868 InterMountain Record Center; 217.90 Interstate Batteries; 650 Jerri Barrett Counseling; 1021.71 Jerry's Welding; 115.97 John Deere Financial; 958.08 Kone; 1167.67 LPHS; 350.50 Laramie Range Water Treatment; 95.04 Larramendy, Nick; 108 Law Firm of Lindsey Daugherty; 77.76 Lehner, Tony; 524.25 Lorman Education Services; 1008 Lovitt, Daniel; 1966.50 Magee Land & Livestock; 1925 Magellan Advisors; 336.09 MailFinance; 27 Martin, Tiffany; 30 Mason, Heidi; 1885.21 Master's Touch; 5096.46 Medicine Bow Tech; 191598.87 MHCC; 400 Microsoft; 200 Mine Safety and Health; 300 MT-WY CSI Conferences; 11528.26 Motorola; 219 NADA. Appraisal Guide; 135 NADA Official Used CarGuide; 2662.72 NAPA; 68.43 NAPA-Glenrock; 112 Nat l Sheriff's Assn; 40 Nathaniel S Hibben; 2730 Natrona Co SO; 1357.80 Newman Traffic; 671.79 Norco; 37118 Nordic Sound ; 1.62 O Reilly; 2955.93 Office Depot; 97.20 Ohnstad, Melissa; 876.85 OK Wrecking; 4555 Olsen DeWayne; 1710 Palen Law Offices; 103.69 Patterson Linda; 224 Peak Fitness; 23922.99 Pear Workplace Solutions; 966.03 Peterbilt of WY; 3968.29 Plainsman Printing; 2670 Plano Pin Co; 12561.16 Platte Co SO; 600 Post and Assoc; 357.70 Power Equipment Co; 1802.37 Premier Southern Ticket; 60 PRIA; 3740 Price Pumping; 150 Priority Dispatch; 2821.97 Quality Office; 279.70 R&R Rest Stops; 2640 Ramirez, Bonnie; 1082.01 Reiter Machine Fab; 8216.77 RMP; 379.01 Ron's Supply; 3864.42 Russell Const; 271.56 Safeway; 459.12 Sam's; 82 Sandy's Sewing; 509.22 Schell, Joel; 631.94 Shatto's; 39 Sheriff's Office; 342.46 Shopko; 322.92 Short, Robert; 54 Shuler Kristy; 86.69 Smylie Animal Clinic; 3409.70 SFL; 2640.41 Source Gas; 2400 Stearns, Jane MS LPC; 169.59 Stericycle; 2546.68 Taser Intl; 102 Terminix; 107.60 Top Office; 975.80 Town of Glenrock; 76.82 Tractor Supply; 25 TransUnion Risk; 319.60 Tri State Truck; 38184.32 TrueNorth Steel; 687.18 Tyler Tech; 2126 USPO; 270 Ullery, Jennifer; 10802 Ultramax; 5023.50 UW; 58.02 UW 4-H in CC; 3174.22 Verizon; 11432.66 Visa; 1557.07 Visionary; 325 WACO; 1807.24 Wazee Crane; 216900 Weathercraft Co; 3862.50 Weidenhamer, Leslie; 1653.69 West Group; 2410 Western States Solutions; 642.75 Willox Jim; 370.12 Wilson Seamless Gutter; 1385 WY Assn Sheriffs/Chiefs; 10960 WBI; 500 WCFD; 28518.57 WYDOH-Public Health Nursing; 5306.10 WY Dept of Workforce Services; 55 WLEA; 16277.64 WY Machinery; 8426.10 WY Medical Center; 412 WY Public Health Lab; 587 WY Sheriffs Assn; 2125.80 Xerox; 3333.33 YDS; 5225 Z Lazy Y Trucking; monthly reports: Health Mar 6179.67; Apr 9735.75; Apr Clerk of DC 5860.61, Sheriff 2003.42, May Clerk 28397.97, Sheriff 1633.69; other monthly reports: FSA, Natural Bridge, CCTPB; tax refunds: 2016-49 EM Energy 4218.84 & 2016-301 1,045.57; 2016-0302 Powder River Coal 1062.51 & 7713.54; 2016-310 Abraxas Petroleum 481.31, 257.42 & 1007.15, Mr. Lehner seconded, motion carried.

Mr. Willox moved to re-approve the Contract among the Wyoming Department of Health, Public Health Nursing, Converse County WIC Program and Converse County, ending December 31, 2017, \$14,247.00, Mr. Lehner seconded, motion carried. The original document had “draft” on it.

Mr. Colling moved to ratify the Catering Permit to The Liquor Cabinet for the Andreen Wedding on June 4, 2016, Mr. Short seconded, motion carried.

Mr. Willox moved to approve the Bankhead-Jones Revenue as submitted by the County Treasurer, Mr. Short seconded, motion carried.

Mr. Lehner moved to ratify the Road Use Agreement between IRH and Converse County for a transport that took place on Irvine Road (CR 1) on June 1, 2016, Mr. Short seconded, motion carried.

Mr. Lehner moved to approve the Audit Services to be performed by PMCH for FY 16, \$48,925.00, Mr. Willox seconded, motion carried.

Mr. Short moved to approve the FY 17 Salary Contribution Agreement between UW-CES and Converse County for the CC 4-H Extension Educator, \$20,094.00, Mr. Colling seconded, motion carried.

Mr. Colling moved to re-appoint Mrs. Mary Kay Kindt to a term ending June 30, 2019 on the Glenrock Economic Development Corporation Board of Directors, Mr. Lehner seconded, motion carried.

Mr. Willox moved to approve

RESOLUTION NO. 03 - 16
CONVERSE COUNTY, STATE OF WYOMING

WHEREAS, the Board of Commissioners of Converse County, State of Wyoming, has decided to partially vacate and replat the County Road known as **BOXELDER ROAD, COUNTY ROAD 17**, located within Converse County, State of Wyoming; and,

WHEREAS, notice of the proposed partial vacation and replat has been published on the County website and in an official newspaper within Converse County for two successive weeks in compliance with W.S. §24-3-110; and,

WHEREAS, that portion of **BOXELDER ROAD, COUNTY ROAD 17** has been actually used, traveled or fenced by the general public for a period of ten years or longer prior to the enactment hereof; and,

WHEREAS, a notice of the partial vacation and replat was mailed by registered mail on March 22, 2016 to all persons owning lands or claiming any interest in any lands over or across which said road is located, and no claim for damages has been received; and,

NOW, THEREFORE; the Board of Commissioners of Converse County, Wyoming, hereby partially vacates and replats the County Road, known as **BOXELDER ROAD, COUNTY ROAD 17**, with the centerline of the roadway beginning at the end of State Highway 90-S in the NW¼ SE¼ of Section 27, T33N, R75W and terminating at the intersection with the easterly line of Section 12, T30N, R76W for a total of 18.32 miles and more fully described in “Exhibit A” as attached.

NOW, THEREFORE BE IT RESOLVED, that **BOXELDER ROAD, COUNTY ROAD NO. 17** as described above, is hereby replatted.

APPROVED, PASSED AND ADOPTED THIS 7th day of June, 2016.

FOR THE BOARD OF COMMISSIONERS
CONVERSE COUNTY, WYOMING

Chairman

ATTEST: _____

Lucile K. Taylor, Converse County Clerk

Mr. Lehner seconded, motion carried. This Resolution does not change the currently traveled surface of this road.

Mr. Dave Robotcek discussed effective communication and ways to achieve that. The cost would be \$1320 per month divided between the departments for FY 17.

The regular meeting recessed at 12:00 p.m. and reconvened at 1:27 p.m.

Mr. Lehner moved to re-appoint Mr. Dave Andrews to a 3-year term on the Glenrock Area Solid Waste Disposal District ending July 31, 2019, Mr. Short seconded, motion carried.

Mr. Colling moved to approve Amendment No. 1 to the Agreement with ECS Engineers, Casper, Wyoming, with an increase of \$5100 for additional land surveying services associated with re-platting the John Lambert Subdivision, revised total of \$16,375.00, Mr. Willox seconded, motion carried.

Mr. Lehner moved to approve an Agreement with The Design Studio, Inc. (TDSi), Cheyenne, Wyoming, for providing design, bidding, award, and installation oversight services for furniture, fixtures, and equipment (FF&E) improvements, Converse County Joint Justice Center, \$42,000.000 in addition to reimbursable expenses not to exceed \$3,000.000, total a not-to-exceed fee of \$45,000.00, Mr. Colling seconded, motion carried.

The regular meeting adjourned at 2:30 p.m. on June 8, 2017.

Richard C. Grant, Jr., Chair

Attest: _____

Lucile K. Taylor, Converse County Clerk

Publish: June 14/15, 2016