

**Unapproved Minutes
Board of Commissioners of Converse County**

In accordance with W.S. 18-3-516(s), the required County Notices of Publication are available on the County's website at <http://conversecounty.org>

The regular meeting was called to order at 8:05 a.m. on July 5, 2016. Present were Chair Rick Grant, Vice-Chair Robert Short, Commissioners Mike Colling, Tony Lehner, Jim Willox and County Clerk Lucile Taylor.

The minutes of the regular meeting on June 21, 2016 were approved and ordered filed.

Mr. Willox moved to approve accounts payable \$3035267.66: 3151.85 71 Const; 266.13 AT&T; 340 Adamson Police Products; 132 Ag Communications; 475 Agility Recovery; 1000 Alley, Linda; 2339 Alpha Card Systems; 640.78 ALSCO; 4049.80 Arrow Electric; 779.81 Atlas Office; 1490.09 B&B Leasing; 696.20 Banner Health; 636.25 Bar-D Signs; 88.39 Basic Maintenance; 1.46 Birch Comm; 332.55 Bison Pump; 1200 Blakeman Enterprises; 148.86 Bloedorn Lumber-Douglas; 196028.81 BCBS of WY; 265.26 Bob Barker Co; 300 Body Shop ; 1025 Botany Bay; 4666.70 Boys & Girls Club Douglas; 1084.50 Brown Co; 178 Bryan C Cropper DMD PC; 10183.12 Casper Mtn Motorsports; 1027.98 Casper Star; 44681.14 CDW Government; 8972.31 CenturyLink; 56.71 Chalk Buttes Landscaping; 1087.31 Chief Supply; 1315.06 City of Douglas; 150 City Shoe; 688962.22 Clark & Sullivan Const; 290.64 Clean & Simple; 349 CMI; 108.90 CMI-TECO; 70305 Communication Tech; 564 Comtronix Comm; 550 CC 4-H Council; 16666.63 CC Aging Services; 1500 CC Coalition; 6400 CC Firewise; 170.13 CC Library; 646.22 CC Treasurer; 700 Covenant Ins; 250.50 Cowboy Car Wash; 881.92 Croell Redi-Mix; 8.19 Curly's; 54.75 Cytocheck Lab; 6277.81 Dell; 60 Dexter, Mark; 1800 Dilts, Jerry, 795.36 Dodge Co; 1795.25 Douglas Budget; 148.10 Douglas Business Center; 300 Douglas Day Spa; 85.86 Douglas Grocery; 3705.80 Douglas Hardware Hank; 47.25 Douglas Sign; 7342.58 DTCr; 5833.30 Douglas Youth Hockey; 357.83 ES&S; 1050 Emery Septic; 64.80 Estrada, Jeanette; 1050.58 Extreme Truck; 135 Eye Institute of WY; 250.53 Farmer Bros; 620.73 Fastenal Co; 2128.22 Fat Boys Tire; 330.75 FileMaker; 293750 FSA; 75 Flexshare; 100.98 Fowler, Leslie; 129.60 Garcia, Jana; 140.40 Garrelts, Ashley; 1688.66 Gillette Campus of Sheridan College; 939.60 Glaxosmithkline; 2500 Glenrock Chamber of Commerce; 39.24 Glenrock Hardware Hank; 529.80 Glenrock Motorsports; 1000 Glenrock Paleontological Museum; 2583.37 Gorman Funeral Homes; 1137.83 Grainger; 108 Grant, Richard; 1500 Greenwood Mapping; 32264.36 Greiner Motor; 68251.35 GSG Architecture; 390 Hansuld, Tia; 27 Hinton, Chris; 27 Hiser, Kim; 23487.92 Homax; 84.17 Home Bakery; 116 HUB-BHJ Ins; 54 Hubbard, Kyra; 185.73 Hughes; 1125 Human Resource Council; 12841.50 Hutchinson, Hal; 21607.53 IME; 143.73 Inland Truck; 400 Inner Strength Therapeutic Massage; 13589.18 Insight Public Sector; 5394.20 InterMountain Record; 625.69 Jack's Truck; 625 Jerri Barrett Counseling; 673.67 Jerry's Welding; 211.36 Koss Eric; 1157.63 LPHS; 313 Laramie Range Water Treatment; 121.50 Larramendy, Nick; 1499 Leake, Diana Jane; 765.53 Lexisnexis Matthew Bender; 202.57 LGLP; 252 Lovitt, Daniel; 107.17 Martin, Tiffany; 68 Mason, Heidi; 246.84 Master's Touch; 2915 Medicine Bow Tech; 1113.39 Medlock Enterprises; 36927.25 MHC; 400 Microsoft; 2340.32 Modern Printing; 6171.93 Morphotrust USA; 152480 Motorola; 5193.50 MSL; 100 Mutchler, Tricia RPR, CRR; 55 NACRC; 412.96 NAPA; 31.51 NAPA-Glenrock; 576.06 National Ticket Co; 8000 NEWEDF; 394.81 Norco; 912.90 NorMont Equip;

4000 NW University Center; 3.59 O'Reilly; 3833.60 Office Depot; 57623.25 Office of the State Public Defender; 32.40 Ohnstad, Melissa A; 909.50 OK Wrecking; 180 Peak Fitness; 104.53 Pitney-Bowes; 900 Pitney Bowes Reserve Account; 1022 Plainsman Printing; 16272.08 Platte CO SO; 319.85 Power Equipment; 615.94 ProForce Law Enf; 549.59 Quality Office; 192 R&R Rest Stops; 1800 Ramirez, Bonnie; 384.86 Richardson Quentin; 17.39 Richardson, Holly; 151.20 Robinson John; 22009.05 RMP; 70 Ron's; 4982.78 Russell Const; 2352.99 Russell, Joseph; 3466.64 Safariland; 396.85 Safety Kleen; 70.81 Safeway; 298.99 Safeway Pharmacy; 620.23 Sam's; 886002 Sampson Const; 542.87 Sanofi Pasteur; 443.64 Schell, Joel; 30 Secretary of State; 2195.27 Shatto's; 186.66 Shopko; 54 Shuler Kristy; 562 Sidwell Co; 56 Smylie Animal Clinic; 1968.17 Source Gas; 30 Stauffer, Haley; 3300 Stearns, Jane MS LPC; 169.59 Stericycle; 138.52 Stotz Equip; 8108.25 Strata; 1837.98 Top Office; 978.30 Town of Glenrock; 389.70 Tractor Supply; 25 TransUnion Risk and Alternative; 195.11 Tri State Truck; 1931.13 Tyler Tech; 2558 USPO; 162 Ullery, Jennifer; 4828 Ultramax; 781 Union Pacific Emergency Physicians; 3028.55 Verizon; 24652.41 Visa; 1494.96 Visionary; 1800 Vrooman Construction; 2220 Wallis, Judy; 5370.50 WatchGuard; 3862.50 Weidenhamer, Leslie; 1653.69 West Group; 13808.86 Wireless Adv Comm; 13015 WBI; 14953 WY Co Comm. Assn; 2500 WY DEQ; 920 WYDOT; 2500 WY Independent Living; 1069.24 WY Machinery; 49119.25 WY Office Products; 848 WY Public Health Lab; 185.15 WY Rigging; 50 WY State Engineer's Office; 4030 WSF; 1717.21 Xerox; 3333.37 YDS; monthly reports: May, Health 9753.91, Clerk of DC 2233.79; June Clerk 26146.60; tax cancel: 2016-395 EOG 6199.33; other monthly reports: CCTPB, Airport, Ayres Natl Bridge, Mr. Short seconded, motion carried.

Mr. Colling moved to approve the MOU between the WY Dept of Agriculture, Wyoming State Fair and Converse County reference funding and in-kind services available to WSF for FY 17, Mr. Lehner seconded, motion carried.

Mr. Short moved to approve the MOU between the State of WY, WY Guardian *Ad Litem* Program, State Public Defender and Converse County, WY ending June 30, 2018, Mr. Lehner seconded, motion carried.

Mr. Tim Schenk, GSG Architecture, discussed items where the County had questions on services for the Jt. Justice Center. Mr. Hal Hutchinson, Owner's Rep, was present via a conference call. City Administrator Tony Tolstedt was also present. After review, the Commission and Mr. Tolstedt stated they did not feel the \$2,750 charge for FF&E preparation and design was requested or appropriate; therefore, payment was denied.

Mr. Willox moved to approve Amendment No. 3 to the Agreement with GSG Architecture, additional services for FF&E design services, Jt. Justice, not to exceed \$10,000 and appropriate reimbursables, Mr. Lehner seconded, motion carried

County Attorney Quentin Richardson and County Treasurer Joel Schell discussed the Joint Powers Agreement for the Douglas Recreation Center. Mr. Richardson does not like the structure involved in operating the Douglas Recreation Center through the Jt. Powers Bd. He believes the County can lend financial assistance, but no operational control as the County has no experience in operating this type of facility and is not set up to handle operations if everything goes south. Mr. Schell stated that a special district could be an option and or blend the two options – special district and special purpose tax.

The regular meeting recessed at 12:50 p.m. and reconvened at 1:20 p.m.

The regular meeting recessed into a Board of Health meeting at 4:23 p.m.

The regular meeting reconvened at 8:40 a.m. on July 6, 2016.

Mr. Joe Icenogle, Mr. Rob Balsam and Mr. Steve Happ, WAVE Petroleum, discussed their Notice of Industrial Activity. They will be using HWY 59 and Walker Creek Road. The plan is to start construction August 1, 2016.

Mr. Shane Walker, USFS, updated the Commission on various activities.

Mr. Randy Hein, Hein Bond Architects, discussed costs at the Douglas Library for designed related design services. Mr. Hal Hutchinson joined via a conference call.

Mr. Willox moved to approve PCIs 166 and 168 with the split for the Douglas Library as proposed by the architect and others, \$18,991.09, Mr. Lehner seconded, motion carried.

Mr. Willox moved to approve PCI 161 of \$7796 for the Douglas Library with the split as presented by Hein Bond. The motion died for lack of a second.

Mr. Colling moved to deny the claim of Hein Bond as presented for PCI 161, \$7796, Mr. Short seconded, motion carried.

The regular meeting recessed at 12:26 p.m. and reconvened at 1:15 p.m.

Mr. Colling moved to approve the FY 17 Independent Contractor for Nurse Practitioner Services for Family Planning Clients with Tia Hansuld, Mr. Lehner seconded, motion carried.

Mr. Willox moved to approve Construction Change Order No. 2, Sampson Construction, \$15,000.00, revised total \$24,589,000.00, Mr. Short seconded, motion carried.

Mr. Lehner moved to approve the amended Road Use Agreement for Mormon Canyon Road (CR 18) for Pioneer Wind Park, Mr. Willox seconded, motion carried. Chairman Grant recused himself.

Mr. Lehner move to approve the FY 17 WY State Fair Rental Agreement for Converse County 4-H County Fair, Mr. Colling, motion carried.

The regular meeting adjourned at 1:30 p.m. on July 6, 2016. /s/ Richard C. Grant, Jr.,
Chair Attest: Lucile K. Taylor, Converse County Clerk

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