

**Unapproved Minutes
Board of Commissioners of Converse County**

In accordance with W.S. 18-3-516(s), the required County Notices of Publication are available on the County's website at <http://conversecounty.org>

The regular meeting was called to order at 8:03 a.m. on September 6, 2016. Present were Chair Rick Grant, Vice-Chair Robert Short, Commissioners Mike Colling, Tony Lehner, Jim Willox and County Clerk Lucile Taylor.

The minutes of the regular meeting on August 16, 2016 were approved and ordered filed.

Mr. Colling moved to approve accounts payable \$4599045.94: 12705 A Diamond Trucking; 397.03 AT&T; 473.68 Ace Calibrations; 475 Agility Recovery Solutions; 100 Alcohol & Drug Testing; 165 Allen, Linda; 1000 Alley, Linda; 717.21 ALSCO; 165 Anderson, Shannon; 3163.46 Apple Time; 155 Arrow Electric; 50 AsceNT 2000; 779 Atlas Office; 227.37 B&B Leasing; 165 Baldrey, Donna; 1112.07 Banner Health; 165 Barnum, Leni; 1500 Bellwood Tree Service; 684 Bibliotheca; 399 Biddle Consulting Group; 165 Bishop, Victoria; 601.84 Bison Pump; 21890 Blackburn Cattle Co; 170.94 Blackburn, Judy; 171.48 Blackburn, Sheri; 229.45 Bloedorn Lumber-Douglas; 148145.83 BCBS of WY; 119.38 Bob Barker Co; 250 Body Shop; 1025 Botany Bay; 4000 Boys & Girls Club of Douglas; 4000 Boys & Girls Clubs of Central WY; 165 Brooks, Lisa; 18.36 Broten, Mary Lee; 148 Bryan C Cropper DMD; 400 C-Can Rentals; 165 Campbell, Cynthia; 37.50 Carr, Frances; 260 Casper College; 358 Cathcart Fire; 9475.27 CenturyLink; 137.48 Check-O-Matic; 2000 Children's Advocacy Project; 165 Cielinski, Melanie; 1912.60 City of Douglas; 159367.51 Clark & Sullivan Const; 195 Cline, Sherry; 930.56 CMI-TECO; 51.84 Colling, Mike; 165 Conover, Sue; 13333.33 CC Aging Services; 353.17 CC Auto Repair; 1000 CC Coalition; 5900 CC Firewise; 228389.25 CC Library; 134 CC Weed & Pest; 165 Cottrell, Sonia; 1400 Covenant Ins; 137.10 Cowboy Car Wash; 142.62 Crawford, Stacey; 165 Curley, Cynthia; 1248.20 Dalmatian Fire Equip; 400 WYDEQ; 1800 Dilts, Jerry J; 52.32 Don's Business Machines; 8781.50 Douglas Budget; 153.19 Douglas Business Center; 250 Douglas Day Spa; 253.69 Douglas Grocery; 1646.75 Douglas Hardware Hank; 90 Douglas Sign; 250 DTC; 42.19 Downs, Rita; 3.55 E-470 Public Highway Authority; 525 Emery Septic; 197.40 Engebretsen, Mary; 18333.32 Enterprise; 300 ESRI; 129.60 Estrada, Jeanette; 165 Farley, Margie; 542.09 Farmer Bros; 555.41 Fastenal Co; 994 Fat Boys Tire and Auto; 104.39 Fleet Fueling; 75 Flexshare Benefits; 165 Flynn, Donna; 60.48 Fowler, Leslie; 2500 Freudenthal & Bonds; 10289.25 Geotec Industrial; 558.20 Glaxosmithkline Financial; 1875 Glenrock Golf Club; 6666.66 Glenrock Housing Authority; 504.50 Glenrock Independent; 131.95 Glenrock Motorsports; 800 Glenrock Paleontological Museum; 174.18 Goold, Laney; 2583.33 Gorman Funeral Homes; 849.60 Grainger; 81 Grant, Richard; 3801.60 Grant, Richard C; 28152.06 GSG Architecture; 181.30 H&H Electric; 165 Haeefe, Zora; 165 Hageman, Linda; 201.72 Hailey, Nancy; 165 Halstead, Minnie; 165 Halvorsen, Elizabeth; 165 Halvorsen, Ruthie; 390 Hansuld, Tia; 165 Harris, Shelisa; 372074.45 Hedquist Const; 20554.56 Hein-Bond; 165 Hendryx, Dawnella S; 660 Higgins Hotel; 165 Hilbird, Leslie; 54 Hinton, Chris; 27 Hiser, Kim; 165 Hofstetter, Fonda; 445 Holiday Inn Express; 165 Hollenback, Michael; 28895.26 Homax; 267 Horizon Lab; 209.28 Hornbuckle, Carolee; 188.76 Horner, Roni; 206.34 Horr, Amanda; 43404 HUB-BHJ Ins; 27 Hubbard, Kyra; 185.73 Hughes Network; 2923.75 Humphries Poli Architects; 165 Hunt, Bonita; 5125

Hutchinson, Hal; 59.40 Huxtable, Dixie; 36380 iFocus Consulting; 39691.99 IME; 720 Intl Business Machines; 318.95 Interstate Batteries; 165 Isner, Sarah; 217.68 Jacobson, Cheryl; 2330 James A Wilkerson IV MD; 650 Jerri Barrett Counseling; 335.18 Jerrys Welding; 272 Johnson Controls; 165 Johnson, Carolyn; 169.32 Johnson, Susan; 149.99 Jones, Richard; 165 King, Ronda; 660595.55 Knife River; 958.08 Kone; 165 Kuhn, Christina; 420 L&L Enterprises; 165 Langston, Margaret; 2333.30 LPHS; 341 Laramie Range Water Treatment; 168.48 Larramendy, Nick; 165 Layher, Carolyn; 37.50 LeClair, Marvala; 183722.10 Library Interiors West; 8028 Lovitt, Daniel; 37.96 Lovitt, Sharon; 79.61 Macdonald, Douglas; 197.40 Magee, Jennifer; 336.09 MailFinance; 1851.11 Master's Touch; 810.51 McKesson Medical-Surgical; 155.93 McNare, Keri; 3013.98 Medicine Bow Tech; 264091.07 MHCC; 165 Meyer, Wendy; 400 Microsoft; 184.44 Middleton, Peggy; 165 Mitchem, Karen; 20222.27 Motorola; 42.19 Mullinnix, Sherri; 850 NADA; 2547.80 NAPA; 129.68 NAPA-Glenrock; 3336 Natrona Co SO; 4000 NEWEDC; 165 Newell, Melody; 288.18 Newman Traffic Signs; 172.56 Nida, Marilyn; 573.58 Norco; 14666 Nordic Sound ; 165 Norvell, Julia; 29.43 O Reilly; 1852.06 Office Depot; 64.80 Ohnstad, Melissa; 2251.72 OK Wrecking; 28805 Olsen DeWayne; 165 Olson, Linda; 195 Paris, Tracey; 170.40 Pauli, Susan; 135 Peak Fitness; 9731.50 Pear Workplace Solutions; 210.99 Peech, Nycole; 359.55 Peterbilt of WY; 165 Peters, Sharon; 25 Pexton, Catherine; 165 Philbrick, Jeri; 468.48 Pierce's Body & Paint; 165 Pitt, Kenneth; 865.31 Plainsman Printing; 7538.31 Platte Co SO; 4483.50 Power Equipment; 22808.50 Price Pumping; 572.50 ProTech Electric; 47545.80 Quality Office; 606.70 R&R Rest Stops; 194.16 Rankin, Karen; 170.40 Redig, Rita; 15 Reiter Machine Fab; 171.48 Ricker, Stacey; 32.81 Rimmer, Karen; 1310 Robatcek, David; 83 Roberts, Leah; 129.60 Robinson John; 40 Roc Doc Mobile; 9759.95 RMP; 4.75 Rocky Mountain Wash; 165 Romero, Helen; 302.90 Ron's Supply; 669.84 Rose Bros; 554.40 Russell Construction Co; 157.50 Safariland LLC; 786.52 Sam's Club; 896082 Sampson Construction Co; 38 Sandy's Sewing; 174.91 Sanofi Pasteur; 165 Sarvey, Julia; 165 Schaneman, Susan; 165 Schell, Genesis; 1280.54 Schell, Joel; 165 Schlup, Lois; 170.94 Schmid, Vicki; 100 Schubert, Arthur; 1275.39 Shatto's; 106.07 Shopko; 54 Shuler Kristy; 165 Sierz, Mary Ann; 165 Sishc, Kelly Kay; 7846.45 SFL; 1002.52 Source Gas; 165 Stanton, Jeannette; 1175 Stearns, Jane MS LPC; 169.59 Stericycle; 165 Stinson, Barbara; 214.94 Stotz Equip; 19476.25 Strata; 165 Sullivan, Karen; 837.50 Team Lab Chemical; 102 Terminix; 4700 TY Pickett; 518792 Tindall Corp; 62.88 Top Office Products; 919.80 Town of Glenrock; 640.72 Tractor Supply; 25 TransUnion Risk and Alternative; 165 Tripp, Carol; 14301 TrueNorth Steel; 1742.53 Tyler Tech; 2024.97 US Latex; 162 Ullery, Jennifer; 2989.26 Verizon; 11098.94 Visa; 1489.80 Visionary; 250 WACO; 165 Weber, Betty; 3862.50 Weidenhamer, Leslie; 3856.30 West Safety Services; 95 Western Microscope; 2180.25 White's Marine Center; 350 Whiteman, Casey; 165 Wilkinson, Rhonda; 165 Williams, Mary Lynn; 165 Williams, Teresa; 32.40 Willox Jim; 165 Willox, Tione; 165 Wolfe, John; 13700 WBI; 416.67 WCFD; 1459.59 WYDOT; 5397.37 WY Dept of Workforce Services; 23872.54 WY Machinery; 396886 WY Machinery; 361 WY Public Health Lab; 119.60 WY Rigging; 217.50 WYDEQ; 1021.66 WY Door; 185.92 Xerox; 1177.68 Xerox; 3333.33 YDS; 40425 Z Lazy Y Trucking; 165 Zechiel, Carolyn; 165 Zechiel, Robert; monthly reports: Aug Clerk 33689.59, Assessor 30, July Clerk 28227.18, Clerk of DC 2321.61, Assessor 32, Sheriff 3082.71; other monthly reports: Natural Bridge, FSA, Airport; tax ref/can: EOG Resources 2017-003 164.74, Samson 2017-004 127.68, Hill Rom, 2017-005 5.41,

Blue Tip 2017-006 172.77, Chesapeake 2017-007 38.39, Malone, Sandra 2017-008 154.22; void warrant 47442 NEWEDF, 4000.00, Mr. Short seconded, motion carried.

Mr. Willox moved to approve the Grant Award for DHS, FEMA, Grant Programs Directorate, Emergency Management Performance Grant (EMPG), Grant FY 2016, ending March 31, 2017, \$30,000.00, Mr. Short seconded, motion carried.

Mr. Willox moved to approve the Grant Agreement between the State of WY, SLIB and Converse County, Irvine and Anderson Dairy Roads Reconstruction, \$222,779 (SLIB Consensus Grant funds), Mr. Colling seconded, motion carried.

Mr. Lehner moved to approve the ACH Origination Agreement between Converse County Bank and Converse County, Mr. Short seconded, motion carried.

Mr. Colling moved to approve the Full Service Vending Agreement between Coca-Cola Bottling Company and Converse County, Mr. Lehner seconded, motion carried.

Mr. Short moved to approve the Special Catering Permit for Double D Liquor to cater at the LPHS Business after Hours on September 22, 2016, Mr. Willox seconded, motion carried.

Mr. Lehner moved to appoint Mr. Robert Kardell to an unexpired term ending June 30, 2017 on the CC Tourism Promotion Board, Mr. Willox seconded, motion carried.

Mr. Willox moved to go into Executive Session per WSS at 10:30 a.m., Mr. Lehner seconded, motion carried.

The regular meeting reconvened at 10:51 a.m.

Mr. Willox moved that the Commission deny the Notice of Claim submitted by former Undersheriff Joel Weeks and to authorize the Chairman to sign the letter to Mr. Weeks, Mr. Lehner seconded, motion carried.

Sheriff Becker and Undersheriff Justin Scott provided information and gave an overview of the Mounted Horse Patrol program.

Mr. Willox moved to approve the CC Sheriff's Office Policies and Procedures for the Mounted Patrol Program dated August 17, 2016, Mr. Short seconded, motion carried.

The regular meeting recessed at 11:55 a.m.

The regular meeting reconvened at 1:00 p.m.

Ms. Michele Carter and Mrs. Kim Hiser discussed a proposal for a wellness program for Converse County employees. Ms. Carter will present a contract for a final review.

Mr. Short moved to approve Change Order No. 1, Knife River, Jenne Trail CMAQ 2015, \$2019 increase, Mr. Lehner seconded, motion carried.

Mr. Lehner moved to approve the Converse County Treasurer's Certification of Uncollectible Debt, Kyle D. Fredeking, \$3906.72 for a title, sales tax and license plates, Mr. Short seconded, motion carried.

The regular meeting recessed at 5:05 p.m. and reconvened at 8:30 a.m. on September 7, 2016.

USFS District Ranger Shane Walker stated a contract had been awarded to RNS to destroy some prairie dogs that have over-populated the Thunder Basin National Grasslands. He also discussed the number of fires in the forest and on the Grassland.

Mr. Hal Hutchinson discussed the Jt. Justice Center and the Douglas Library projects.

Ms. Denise Langley and Ms. Cheryl Schwartzkopf discussed the management (control) of prairie dogs on the Thunder Basin National Grasslands. Ms. Langley asked about the

coordination of the USFS with the Commissioners. The Commissioners will check to see what assistance they may be able to offer.

Mr. Lehner moved to approve Construction Change Order No. 3 with Sampson Construction, increase \$32,397.00, revised \$24,621,397.00, Mr. Short seconded, motion carried. The change order was also approved by the City of Douglas.

The regular meeting recessed at 12:30 p.m. and reconvened at 1:20 p.m.

Mr. Lehner moved to accept the Substantial Completion Certificate, including a completion date of August 24, 2016, with Clark & Sullivan Construction for the Douglas Library Project, Mr. Colling seconded, motion carried.

The Commission acknowledged the letter from the WOHS notifying Converse County that certain grants were extended by 30 days. Emergency Management is aware of the notice.

The regular meeting adjourned at 2:25 p.m. on September 7, 2016. /s/ Richard C. Grant, Jr., Chair Attest: Lucile K. Taylor, County Clerk

Publish: September 14/15, 2016