

**Unapproved Minutes**

**Board of Commissioners of Converse County**

In accordance with W.S. 18-3-516(s), the required County Notices of Publication are available on the County's website at <http://conversecounty.org>

The regular meeting was called to order at 8:05 a.m. on December 6, 2016. Present were Chair Rick Grant, Vice-Chair Robert Short, Commissioners Mike Colling, Tony Lehner, Jim Willox and County Clerk Lucile Taylor.

Mr. Willox moved to approve

**RESOLUTION NO. 11-16**

**OF**

**CONVERSE COUNTY, STATE OF WYOMING**

**A RESOLUTION ESTABLISHING THE CONVERSE COUNTY FAIR BOARD**

**WHEREAS**, the Board of County Commissioners, Converse County, Wyoming, is empowered under the provisions of Section 18-9-101, Wyoming Statutes, 1977, to establish a Converse County Fair Board; and

**WHEREAS**, the Board of County Commissioners has determined that it is in the best interest of the county residents and the youth of the county that a Board of Trustees be appointed to oversee the operation of the board; and

**WHEREAS**, the Board of County Commissioners is empowered by virtue of Section 18-9-102, Wyoming Statutes, 1977, to appoint a board of trustees to constitute the County Fair Board; and

**THEREFORE, BE IT RESOLVED** by the Board of County Commissioners for the County of Converse, State of Wyoming, that the Converse County Fair Board is now in existence; and

**IT IS FURTHER RESOLVED**, that a Board of Trustees shall be appointed by the Board of County Commissioners to oversee the operation of the county fair board. The Board of Trustees shall consist of not less than five (5), nor more than nine (9), competent citizens of the county appointed by the County Commissioners. Trustees shall serve a three (3) year term, which shall be staggered.

**IT IS FURTHER RESOLVED**, that all amendments to the Converse County Fair Board By-Laws must be ratified by the Board of Converse County Commissioners to be enforceable.

**APPROVED AND ADOPTED THIS 6<sup>th</sup> day of December, 2016.**

FOR THE BOARD OF COUNTY  
COMMISSIONERS

CONVERSE COUNTY, WYOMING

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Richard C. Grant, Jr., Chairman

ATTEST:

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Lucile K. Taylor, Converse County Clerk

Mr. Short seconded, motion carried.

The minutes of the regular meeting on November 20, 2016 were approved and ordered filed.

Mr. Colling moved to approve accounts payable: 3009593.16. 14465 A Diamond Trucking; 395.26 AT&T; 702.50 Ace Calibrations; 475 Agility Recovery; 110 Alcohol & Drug Testing; 165 Allen, Linda; 1000 Alley, Linda S; 952.29 ALSCO; 176.88 Anderson, Shannon; 165 Armstrong, Lucinda; 5329.76 Arrow Electric; 50 AsceNT 2000; 1598.70 Atlas Office; 1154.38 B&B Leasing; 165 Baldrey, Donna; 165 Barnum, Leni; 35.45 Basic Maintenance; 44555 Bibliotheca; 165 Bishop, Victoria; 324.59 Bison Pump; 3250.82 BHE; 15702.50 Blackburn Cattle Co Inc; 165 Blackburn, Judy; 176.88 Blackburn, Sheri; 1145.50 Bloedorn Lumber-Douglas; 134446.10 BCBS of WY; 102.04 Bob Barker Company; 3049.90 Bob Ruwart Motors; 300 Body Shop LLC (The); 1127.36 Boggs Plumbing LLC; 400 Bonanza Earth; 1025 Botany Bay; 2000 BG Club of Douglas; 2000 B&G Clubs of Central WY; 251.64 Bright, Robin; 198.48 Broten, Mary Lee; 113 Bryan C Cropper DMD PC; 195 Bulkley, Dixie; 7842.63 Campbell County Memorial Hospital; 165 Campbell, Cynthia; 70.31 Carr, Frances L; 292.68 Casper ST; 83.33 Casper Winnelson; 1046.95 CDW Government; 10894.60 CenturyLink; 165 Cielinski, Melanie; 1313.51 City of Douglas; 195 Cline, Sherry; 13800.28 CMI-TECO; 1175 Cobb Electric; 165 Conover, Sue; 310 Continuous Alcohol Monitoring; 210.74 CC Auto Repair; 1000 CC Coalition; 9100 CC Firewise; 1106.75 Converse County SD #1; 165 Cottrell, Sonia R; 35.10 Cowboy Car Wash; 165 Curley, Cynthia; 31.50 Cytocheck Lab; 1800 Dilts, Jerry; 312.88 Don's Business Machines; 2646 Douglas Budget; 694.90 Douglas Business Center; 650 Douglas Day Spa; 31.99 Douglas Feed; 1194.33 Douglas Hardware Hank; 30 Douglas Sign; 1107.90 DTC; 12500 Douglas Youth Hockey; 104.95 Dowton, Trever; 22 Education, Training, and Research; 14.26 ES&S; 525 Emery Septic; 197.40 Engebretsen, Mary; 18333.32 Enterprise; 135 Eye Institute of Wyoming; 165 Farley, Margie; 289.32 Farmer Bros; 798.45 Fastenal; 2643.88 Fat Boys Tire and Auto; 750 Five K Industries; 110.18 Fleet Fueling; 75 Flexshare Benefits; 165 Flynn, Donna; 62.64 Fowler, Leslie; 328.12 Garrelts, Ashley; 1539 Gary's Locksmithing; 682.60 Glaxosmithkline; 2250 Glenrock Chamber; 1875 Glenrock Golf Club; 124.79 Glenrock Hardware Hank; 3333.33 Glenrock Housing Authority; 20 Glenrock Independent; 400 Glenrock Paleontological Museum; 2583.33 Gorman Funeral Homes; 673.34 Grainger; 113.94 Grant, Richard; 14976 Grant, Richard C JR; 1931.25 Greenwood Mapping; 63.27 Gregersen, Steven; 28303.52 GSG Architecture; 165 Gustafson, Rena R; 375.19 H&H Electric; 165 Haefele, Zora; 165 Hageman, Linda; 165 Hailey, Nancy; 165 Halstead, Minnie;

165 Halvorsen, Elizabeth; 165 Halvorsen, Ruthie; 261.96 Harbor Freight; 165 Harris, Shelisa; 165 Hendryx, Dawnella; 660 Higgins Hotel; 165 Hilbird, Leslie; 54 Hinton, Chris; 165 Hissam, Jewell; 165 Hofstetter, Fonda; 165 Hollenback, Michael; 100 Hollon, Blake; 23687.03 Homax; 170 Hood's Equipment; 108 Horizons Unlimited; 209.28 Hornbuckle, Carolee; 245.22 Horr, Amanda; 383.77 Hose & Rubber Supply; 325 HUB Intl Mountain States Limited; 133 HUB-BHJ Insurance; 27 Hubbard, Kyra; 95.38 Hughes, Nathan; 1227.84 Humphries Poli Architects; 165 Hunt, Bonita; 5880 Hutchinson, Hal; 291.60 Huxtable, Dixie; 38780.97 IME; 378.54 Inland Truck; 400 Inner Strength Therapeutic Massage; 5282.55 InterMountain Record Center; 165 Isner, Sarah; 185.24 Jack's Truck & Equipment; 324.59 Jerry's Welding; 165 Johnson, Carolyn; 173.64 Johnson, Susan; 165 King, Ronda L; 750 Kitchen, Kimberlee; 958.08 Kone; 20 Koss Eric; 165 Kuhn, Christina; 165 Langston, Margaret; 1167.67 LPHS; 389.50 Laramie Range Water Treatment; 159.30 Larramendy, Nick; 165 Layher, Carolyn; 2002 LeadsOnline; 65.63 LeClair, Marvala; 289.31 Lexisnexis Matthew Bender; 237.50 LifeMed Safety; 25 Lovitt, Sharon; 411.61 Macdonald, Douglas; 170.40 Magee, Jennifer; 336.09 MailFinance; 157.08 Master's Touch; 589.53 McKesson Medical-Surgical; 146652.83 MHCC; 444.67 Merback Award; 165 Meyer, Wendy; 400 Microsoft Online; 750 Millennial Vision; 165 Mitchem, Karen; 165 Moore, Joanne; 109454.89 Motorola; 214.50 MSL; 70.31 Mullinnix, Sherri; 1556.79 NAPA; 250.95 NAPA-Glenrock; 5840 Natrona Co Attorney; 311.62 Neopost; 180.12 Nida, Marilyn; 467.67 Norco; 19970.14 Nordic Sound; 48.72 O Reilly; 1176.60 Office Depot; 1542.87 OK Wrecking; 30965 Olsen DeWayne; 165 Olson, Linda; 20.80 One Stop; 195 Paris, Tracey; 175.80 Pauli, Susan; 202 Peak Fitness; 3432.78 Pear Workplace Solutions; 165 Peters, Sharon; 25 Pexton, Catherine; 1595.75 Pfizer; 165 Philbrick, Jeri; 3913.97 Plainsman Printing; 6886.88 Platte Co SO; 5497.68 Power Equipment 24915 Price Pumping; 49 Priority Dispatch; 8731.40 ProTech Electric; 2870.39 Quality Office; 680.53 R&R Rest Stops; 194.16 Rankin, Karen; 170.40 Redig, Rita; 725.30 Reiter Machine Fab; 75 Rimmer, Karen; 2170 RM Equipment Brokers; 7788.47 RMP; 165 Romero, Helen; 342.70 Ron's Supply; 139.36 Safeway; 129.43 Sam's Club; 1816703 Sampson Const; 165 Sanchez, Rachel; 175.80 Sanford, Pamela; 165 Schaneman, Susan; 165 Schell, Genesis; 165 Schlup, Lois; 170.94 Schmid, Vicki; 120 Schubert, Arthur; 150 Scott, Justin; 175.15 Sharpe, Stacey; 144.34 Shatto's; 884.75 Shreds; 54 Shuler Kristy; 165 Sierz, Mary Ann; 165 Sishc, Kelly; 5592.50 SFL; 11.34 Source Office; 1025 Stearns, Jane MS LPC; 179.62 Stericycle; 165 Stinson, Barbara; 11067.75 Strata; 165 Sullivan, Karen; 102.95 Superior Lamp; 1000 Tailored Solutions; 123.44 Taylor, Kenneth; 33.90 Taylor, Lucile; 5556.16 TDSI; 4700 TY Pickett; 99 Tiensvold, Sara; 150 Tompkins, Elbin; 69.29 Top Office; 165 Torgerson, Aleta; 978.30 Town of Glenrock; 2450 Tracker Software Corp; 41.99 Tractor Supply; 165 Tripp, Carol; 6322.34 Tyler Tech; 8705 USPO; 798 UCPower; 64.80 Ullery, Jennifer; 100 UW 4-H CC; 2971.30 Verizon; 10745.28 Visa; 1494.96 Visionary; 110 WACO; 165 Walker, Mary; 165 Weber, Betty; 3862.50 Weidenhamer, Leslie; 165 Wilkinson, Rhonda; 165 Williams, Mary Lynn; 165 Williams, Teresa; 32.40 Willox, Jim; 165 Willox, Tione M; 1438.37 Winter Equip; 9952.41 Wireless Advanced Comm; 165 Wolfe, John; 300 World Data Corp; 7665 Wright, David; 144.99 Wright, Trevor; 18495 WBI; 416.67 WC & FD; 6.35 WYDOT; 105 WY Health Fairs; 7080.35 WY Machinery; 147357.75 WY Office Products; 470 WY Public Health Lab; 195.80 Xerox; 1529.06 Xerox; 3333.33 YDS; 46145 Z Lazy Y Trucking; 165 Zechiel, Carolyn; 165 Zechiel, Robert: monthly reports: Sep: Clerk of DC 3464.51; Oct: Health 8733.33; Clerk 29,481.66; Assessor 63.04; Clerk of DC 3788.36; Sheriff

2278.48; Nov: Clerk of DC 2457.06; Assessor 323.00; Clerk 30,975.21; other monthly reports: Jail, Airport; tax ref/can: 2016-723: Wold Energy 426.37 & 14.78; 2016-777 Wold Energy 241.59; 2016-666 Moncrief .48; 2016-734 Berenergy 525.09, 1,493.82, 599.24 & 212,35; 2017-24 Hector Bernard 243.52; 2016-569 Marathon Oil 32,919.86; 2016-704 John Ellbogen 3631.21; Mr. Lehner seconded, motion carried.

Mr. Lehner moved to approve the MOU between Corporation Service Company (CSC) and the Converse County Clerk for e-Recording effective January 1, 2017. Note: there is no cost to the County, Mr. Willox seconded, motion carried.

Mr. Short moved to approve the Certification of Uncollectible Debt from the CC Treasurer, Cory Vrooman, \$139.08, Mr. Willox seconded, motion carried.

Mr. Lehner moved to approve the Public Official Bond No. 105525339, Michael F. Colling, expiring January 7, 2021, Mr. Short seconded, motion carried.

The regular meeting recessed at 12:00 p.m. and reconvened at 1:00 p.m.

Mr. Willox moved to approve

**RESOLUTION NO. 12-16**  
**OF**  
**CONVERSE COUNTY, WYOMING**

**A RESOLUTION AUTHORIZING THE RELEASE OF MONIES PRIOR TO EACH COUNTY PAYROLL DISTRIBUTION VIA DIRECT DEPOSIT**

**WHEREAS**, Wyoming State Statute 18-4-102 requires all county officers are prohibited from paying themselves from money belonging to any county which may be in their possession, but shall receive pay for services rendered to a county by warrants drawn upon the county treasury by the board of county commissioners; and

**WHEREAS**, said statute further states that all salary and wage payments to persons employed by a county including county officers may be made by direct deposit if the county clerk chooses to implement a direct deposit program, unless the employee elects not to participate in the program.

**NOW THEREFORE**, be it resolved that the Board of Converse County Commissioners hereby authorizes the Converse County Clerk to implement a payroll direct deposit program for employees who elect to participate and authorizes the County Clerk to issue summary reports to direct deposit participants in lieu of warrants, as allowed by law.

**BE IT FURTHER RESOLVED** that the Board of Converse County Commissioners authorizes county payroll distribution for participating employees through direct deposit beginning January 2017 and for each and every subsequent payroll event in 2016. The intention of this resolution is to provide blanket compliance with Wyoming State Statute 18-4-102(b) for the 2017 calendar year.

**PASSED, APPROVED AND ADOPTED** by the Board of Converse County Commissioners this 7<sup>th</sup> day of December, 2016.

Richard C. Grant, Jr. Chairman

ATTEST: \_\_\_\_\_  
Lucile K. Taylor, Converse County Clerk

Mr. Short seconded, motion carried.  
Mr. Lehner moved to approve

**RESOLUTION NO. 13-16**  
**OF**  
**CONVERSE COUNTY, WYOMING**  
**A RESOLUTION DESIGNATING MEETING DATES FOR THE**  
**CONVERSE COUNTY COMMISSIONERS FOR 2017**

**WHEREAS**, it is the intent of the Converse County Commissioners to meet twice each month during Calendar Year 2017, and;

**WHEREAS**, the meetings shall be conducted during the day at the Commissioners’ Chambers in the Converse County Courthouse, Douglas, Wyoming, and;

**WHEREAS**, W.S. § 18-3-502 authorizes the county commissioners to designate such meeting times by resolution of the board;

**NOW THEREFORE**, be it resolved that the Commissioners of Converse County, Wyoming, hereby designate the following Calendar Year 2017 meeting dates:

Month	1 <sup>st</sup> Tuesday	Wednesday after 1 <sup>st</sup> Tues.	2 <sup>nd</sup> Meeting
January	3	4	17
February	7	8	21
March	7	8	21
April	4	5	19
May	2	3	16
June	6	7	20
July	Holiday	5	18
August	1	2	15
September	5	6	19
October	3	4	17
November	7	8	21
December	5	6	19

**APPROVED, PASSED AND ADOPTED** this 7<sup>th</sup> day of December, 2016.

FOR THE BOARD OF COMMISSIONERS  
CONVERSE COUNTY, WYOMING

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Richard C. Grant, Jr. Chairman

ATTEST:

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Lucile K. Taylor, Converse County Clerk

Mr. Colling seconded, motion carried.

Mr. Colling moved to approve the State of Wyoming, Board of Land Commissioners, Easement - Post Construction Report for Cold Springs Rd, Virden Hill, Mr. Lehner seconded, motion carried.

Mr. Cal Twiford discussed ongoing County road projects.

Mr. Colling moved to go into Executive Session per WSS 16-4-405 (a)(iii) at 4:00 p.m., Mr. Short seconded, motion carried.

The regular meeting reconvened at 4:45 p.m. and recessed.

The regular meeting reconvened at 8:30 a.m. on December 7, 2016.

Mr. Lehner moved to approve the Road Use Agreement between Chesapeake Operating LLC and Converse County for Airport Road, expiring December 6, 2021, pending receipt of a bond in the amount of \$337,500.00, Mr. Willox seconded, motion carried.

Mr. Short moved to approve Change Order No. 6, Sampson Construction, CC Jt. Justice Center, net decrease of \$52,839.00, Mr. Lehner seconded, motion carried.

The regular meeting adjourned at 1:55 p.m. on December 7, 2016.

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Richard C. Grant, Jr., Chair

Attest: \_\_\_\_\_

Lucile K. Taylor, Converse County Clerk