

Final Budget

RIDGEWATER NO. 1 IMPROVEMENT DISTRICT	
Budget Hearing Information	
PO BOX 744	Location: CONVERSE COUNTY COMMUNITY ROOM
DOUGLAS, WY, 82633	Date: NA
(307) 358-4104	Time: NA
Converse County	Budget Prepared by: JOHN NELSON

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
RIDGEWATER IMPROVEMENT DISTRICT Douglas, Wyoming Notice of the 2017/2018 budget public hearing to be held at the Douglas Public Library on 7/20/2017 at 5:00 pm. REVENUES Projected 6/30/17 Proposed Budget 6/30/18 Water Usages \$ 33,800 \$ 33,500 Water Service \$ 26,500 \$ 26,500 Other Income \$ 400 \$ 3,400 Interest Income \$ 100 \$ 100 TOTAL REVENUES \$ 60,800 \$ 63,500 COST OF SALES Cost of Water Sold \$ 21,100 \$ 22,800 Demand Charge \$ 3,700 \$ 3,300 Cost of Meter Readings \$ 6,700 \$ 2,350 Wtr Operator Exp \$ 1,200 \$ 1,200 TOTAL COST OF SALES \$ 32,700 \$ 29,650 OPERATING EXPENSES Advertising \$ 500 \$ 500 Elections \$ 500 \$ 500 Insurance - Liability \$ 500 \$ 500 Accounting \$ 5,400 \$ 6,000 Legal \$ 2,000 \$ 2,000 Office Supplies \$ 950 \$ 950 Refunds \$ 100 \$ 200 Rent (PO Box) \$ 48 \$ 50 Repairs & Maintenance \$ 3,202 \$ 12,000		

S-B	RESERVE DESCRIPTION	
NA		

S-C	
Names of Board Members	Date of End of Term
JOHN NELSON	5/2/19
RICK COY	5/2/21
ALAN KOLF	5/2/21
TERRSA SHINKLE	5/2/19
STEVE SMITH	5/2/18

Does the district have regular office hours exceeding 20 hours per week?	No
1835 MADORA PLAZA	
DOUGLAS, WY. 82633	
(307) 358-4104	
MONDAY - THURSDAY 8 AM TO 5 PM	

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-10-1? Yes

Where are the minutes of your board meeting available for public review?
 51 LAKE VIEW DRIVE DOUGLAS WY 92633

How and where are the notices of meeting posted for the public?
 EMAIL AND POSTED IN MONTHLY WATER BILLINGS

Where are the public meetings held?
 CONVERSE COUNTY LIBRARY 300 EAST WALNUT STREET DOUGLAS WY 82633

FINAL BUDGET SUMMARY

OVERVIEW		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$44,352	\$52,600	\$81,100	\$81,100
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$94,696	\$128,423	\$137,500	\$137,500
S-5	<i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-7	Operating Revenues	\$53,208	\$60,700	\$63,400	\$63,400
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$58	\$100	\$100	\$100
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$53,266	\$60,800	\$63,500	\$63,500
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FY 7/1/17-6/30/18 RIDGEWATER NO. 1 IMPROVEMENT DISTRICT

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$6,474	\$9,298	\$10,000	\$10,000
S-18	Operations	\$37,378	\$42,802	\$70,600	\$70,600
S-19	Indirect Costs	\$500	\$500	\$500	\$500

S-20	Total Expenditures	\$44,352	\$52,600	\$81,100	\$81,100
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DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$41,430	\$67,623	\$74,000	\$74,000

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: PO BOX 744
DOUGLAS, WY, 82633

PREPARED BY: JOHN NELSON

DISTRICT PHONE: _____ 3073584104

Final Budget

RIDGEWATER NO. 1 IMPROVEMENT DISTRICT
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support				

FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$26,524	\$33,800	\$33,500	\$33,500
R-3.2	Sales of Goods or Services	\$26,534	\$26,500	\$26,500	\$26,500
R-3.3	Other Assessments	\$150	\$400	\$3,400	\$3,400
R-3.4	Total Operating Revenues	\$53,208	\$60,700	\$63,400	\$63,400
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$58	\$100	\$100	\$100
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$58	\$100	\$100	\$100
R-5.5	Total Forecasted Revenue	\$53,266	\$60,800	\$63,500	\$63,500
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Final Budget

RIDGEWATER NO. 1 IMPROVEMENT DISTRICT
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6					
E-4	Contractual Services				
E-4.1	Legal		\$2,000	\$2,000	\$2,000
E-4.2	Accounting/Auditing	\$5,297	\$5,400	\$6,000	\$6,000
E-4.3	Other (Specify)				
E-4.4	<u>ELECTIONS</u>	\$512	\$500	\$500	\$500
E-4.5	_____				
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$617	\$950	\$950	\$950
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>PO BOX RENT</u>	\$48	\$48	\$50	\$50
E-5.7	<u>REFUNDS</u>		\$100	\$200	\$200
E-5.8	see additional details		\$300	\$300	\$300
E-6	TOTAL ADMINISTRATION	\$6,474	\$9,298	\$10,000	\$10,000

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RIDGEWATER NO. 1 IMPROVEMENT DISTRICT

FYE 6/30/2018

OPERATIONS BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations				
E-7.2	Service Contracts	\$2,882			
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	<u>COST OF WATER</u>	\$15,572	\$21,100	\$22,800	\$22,800
E-9.2	<u>DEMAND CHARGE</u>	\$2,008	\$3,700	\$3,300	\$3,300
E-9.3	<u>WTR OPERATOR EXP</u>		\$1,200	\$1,200	\$1,200
E-9.4	_____				
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	_____				
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	<u>ADVERTISING</u>	\$28	\$500	\$500	\$500
E-11.2	<u>METER READING</u>		\$6,700	\$23,500	\$23,500
E-11.3	<u>WTR SAMPLE FEE</u>		\$1,000	\$1,000	\$1,000
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	<u>REPARIS/MANIT/EPA</u>	\$16,130	\$3,202	\$12,000	\$12,000
E-12.2	<u>WATER TESTING EXP</u>		\$1,500	\$1,500	\$1,500
E-12.3	<u>MISCELANEOUS</u>	\$298	\$400	\$1,000	\$1,000
E-12.4	<u>OUTSIDE SERVICES</u>	\$460	\$3,500	\$3,800	\$3,800
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$37,378	\$42,802	\$70,600	\$70,600

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FYE 6/30/2018

INDIRECT COSTS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability		\$500	\$500	\$500	\$500
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$500	\$500	\$500	\$500

DEBT SERVICE BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

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FYE 6/30/2018

GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$4,533	\$3,248	\$1,000	\$1,000
C-1.2	Savings and Investments Account Balance	\$36,897	\$64,375	\$73,000	\$73,000
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$41,430	\$67,623	\$74,000	\$74,000
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	\$1,400	\$1,000	\$1,000	\$1,000
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$1,400	\$1,000	\$1,000	\$1,000
C-2.4	Estimated Non-Restricted Funds Available	\$40,030	\$66,623	\$73,000	\$73,000

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0