
CONTRACT FOR SERVICES AGREEMENT

**Converse County, Wyoming
Fiscal Year 2015-2016 (FY 16)**

Please submit two originals of this form with your budget request. Page 3, SCOPE OF WORK, must be completed.

Parties: This agreement is made between the Board of Commissioners of Converse County, Wyoming, 107 N 5th St., Suite 114, Douglas, WY 82633-2448 (hereafter “**County**”) and Boys & Girls Club of Glenrock (hereafter “**Contractor**”).

Purpose: This agreement is for the purpose of obtaining resources (funds) from the **County** and using such funds towards those services identified in *Attachment A: Scope of Work*. Funds will not be disbursed until the Contractor has completed and returned the Contract for Services Agreement and the County has approved the Contract.

Term: This agreement shall be in effect for a one-year term beginning July 1, 2015 and ending on June 30, 2016.

Payment: The **County** shall pay the **Contractor** in twelve equal monthly installments of \$ 2,500⁰⁰ ~~2,500~~ ^{28,000} ~~2,500~~ ^{28,000}, not to exceed \$ 30,000⁰⁰ in total during the term of this agreement. (Note: the County will insert the budget amounts in this paragraph after the *final budget* has been *approved* by the Commission on the 3rd Tuesday of July.)

Termination: The **Contractor** may terminate this agreement thirty (30) days after giving notice in writing to the **County** of its intent to terminate. The **County** may terminate this agreement at any time for any breach thereof by **Contractor** or due to lack of sufficient funds in the County Treasury. Termination by either party ceases further obligation on the part of the **County** to make further payments under this agreement and **Contractor** shall be required to reimburse the **County** for any monies paid to **Contractor** under the terms of this agreement which have been paid in advance for services not yet rendered.

Responsibilities of Contractor: Contractor shall:

1. Use the funds solely for those services identified in *Attachment A: Scope of Work*.
2. Submit to the **County** a copy of its annual financial compilation, review or audit when completed for the end of each fiscal year. This document must be received from the **Contractor** prior to further funding requests.
3. Contractor shall submit invoices monthly, quarterly, biannually or yearly by the County’s accounts payable deadline. Invoices shall be submitted by US Mail or by hand delivery to the County Clerk’s Office.
4. Any allocation not invoiced by the Contractor for the current Fiscal Year and by the deadline will revert to the County’s General Fund and will not be paid to the Contractor.
5. The Contractor shall pay, in a timely manner, all property taxes and any other debts assessed in its name and payable to Converse County. The County may

withhold any debts due and owing from the Contractor's final fiscal year allocation.

Miscellaneous Provisions:

1. The Parties hereby agree that **Contractor** may accumulate monies and need not expend all current funds provided; however, the **Contractor** shall not accumulate funds so as to be liable for any corporate tax.
2. By entering into this Agreement, the **County** does not waive its sovereign immunity or any other defense provided by law.
3. It is understood by both parties the funding provided to the **Contractor** is budgeted through the County's General Fund account; therefore, continued financial support for the **Contractor** after June 30, 2015 is contingent upon on an application form completed by the **Contractor** in the County's specified format; the **Contractor** meeting the *Scope of Work* identified in *Attachment A*; and, providing all documents and/or records as may be requested by the Board of County Commissioners from this date forward.

Signatures:

Converse County



 Richard C. Grant, Jr., Chair, BOCC

8/4/15

 Date

Attest:



 Lucile K. Taylor, Converse County Clerk



{Contractor} Name of Organization: Boys & Girls Club of Glenrock

Mailing Address: P.O. Box 1762

City Glenrock State WY ZIP 82637

Phone Number: 307-436-2466

Email address: lbruggman@bgccw.org



 Chairman

4/28/15

 Date

Attest:



 Secretary

ATTACHMENT A - SCOPE OF WORK

Instructions to **Contractor**: Please identify and list the services that will be provided to County residents by using bullet points and provide sufficient detail for the Board of Commissioners to understand the project. It is not necessary to go into great detail. The Contractor shall be required to quantify (measure) the services provided prior to being considered for future funding.



Contractor

4-27-15

Date

Please list those services below or attach your document with the required information:

GREAT FUTURES START **HERE.**



**BOYS & GIRLS CLUB
OF GLENROCK**

Funding Request to Converse County

Attachment A – Scope of Work

The Boys & Girls Club of Glenrock is a leading youth development organization providing proven programming centered upon achieving priority outcomes in the areas of Good Character & Citizenship, Academic Success, and Healthy Lifestyles. At our Glenrock site, young people build trusting relationships with adults and peers, receive academic guidance and emotional support, cultivate their interests, and build a second home that helps them grow and thrive. The Club's impact on the attitudes, skills, values, and behaviors of its members enables them to succeed into adulthood.

At the Boys & Girls Club of Glenrock, we believe that every child who enters our facility has the potential to "Be Great!" In support of this belief, the Club strives to build an environment that fosters impactful youth development and empowers young people to succeed despite financial barriers. The Club is a low-cost youth provider with activities provided at a nominal fee of \$25.00 per semester and an annual \$10.00 membership fee. **No child is ever turned away for an inability to pay.**

The Club implements five key elements in its operations: A safe, positive place that ensures physical and emotional safety; supportive relationships that reinforce that all members are cared for; fun that develops an eagerness to return to the Club and participate; abundant opportunities to explore interests and build new skills with the expectation that each member can succeed at the Club and in life; and recognition and positive reinforcement for young people's accomplishments. By creating an atmosphere in which all children believe that they can succeed and are cared for, members can make steps to achieve the Club's priority outcomes of Good Character & Citizenship, Academic Success, and Healthy Lifestyles.

Funds provided by Converse County would support out-of-school care for 285 Glenrock youth during the 2015-2016 school year and summer day camp for 50 youth.

Priority outcome programming, that ensures Great Futures are within every Club members reach, include:

1. **Good Character & Citizenship** programming is the cornerstone of impact at the Club. Programs in this area empower youth to make ethical decisions while supporting and influencing their Club and community. Youth are given the opportunity to develop leadership capabilities, experience community service projects, and the inner-confidence that they can make a difference while learning to respect their own - and others' - cultural identities. The Club utilizes Cowboy Ethics to explore attitude, integrity, grit and purpose with members, allowing them to discover their own strengths and values as a guide to living authentically and ethically.
2. **Academic Success** programs at the Club ensure that members have the support and knowledge they need to succeed throughout their education. Power Hour is a daily

comprehensive homework help and tutoring program designed to raise the academic proficiency of Club members while reading, art programs, and cooking clubs enhance the learning environment.

3. **Healthy Lifestyles** programming develops young people's capacity to engage in positive behaviors that nurture their own well-being and teach youth to set personal goals and live successfully as self-sufficient adults. The SMART Moves (Skills Mastery and Resistance Training) education and prevention program addresses problems such as drug and alcohol use. NetSmartz teaches Internet safety through engaging multimedia activities in the new Cameco Tech Lab. Additionally, the Club's sports league programs afford youth the opportunity to explore competitive sports while learning to develop a positive use of leisure time, reduce stress, appreciate the environment, develop social and interpersonal skills, and engage in positive behaviors.



ASHLEY BRIGHT, CPO



DATE

GREAT FUTURES START **HERE.**



**BOYS & GIRLS CLUB
OF GLENROCK**

Funding Request to Converse County Attachment B – Budget Request

The Boys & Girls Club of Glenrock respectfully requests \$30,000 toward the general operations of the Club to serve 285 children and youth during the 2015-2016 fiscal year. These funds would ensure the continuation of our services for the children of Glenrock, by supporting the required costs, such as salaries for youth development professionals to work directly with the children in addition to program supplies and maintenance.

Membership is up by 20 new members compared to the 2nd quarter of 2014 and our operating costs have increased with the addition of the Cameco Tech Lab, which supplies access to 20 new computers for members to participate in vital technology programming. Additionally, this May we will launch our second year of summer programming. We ask that they County will consider increasing the amount granted to our organization to serve the children of Glenrock with quality programming year round.

Listed below are the current grants that the Boys & Girls Club of Glenrock has applied for. Fundraising efforts are ongoing and additional grants may be applied for later in the fiscal year.

<u>Source</u>	<u>Amount Requested</u>
Converse County	\$30,000
Cameco	\$20,000
Town of Glenrock	\$15,000
Cloud Peak Energy	\$2,500
Rocky Mountain Power Foundation	\$5,000