
CONTRACT FOR SERVICES AGREEMENT
Converse County, Wyoming
Fiscal Year 2015-2016 (FY 16)

Please submit two originals of this form with your budget request. Page 3, SCOPE OF WORK, must be completed.

Parties: This agreement is made between the Board of Commissioners of Converse County, Wyoming, 107 N 5th St., Suite 114, Douglas, WY 82633-2448 (hereafter "County") and GLENRACK ECONOMIC DEVELOPMENT CORPORATION (hereafter "Contractor").

Purpose: This agreement is for the purpose of obtaining resources (funds) from the County and using such funds towards those services identified in *Attachment A: Scope of Work*. Funds will not be disbursed until the Contractor has completed and returned the Contract for Services Agreement and the County has approved the Contract.

Term: This agreement shall be in effect for a one-year term beginning July 1, 2015 and ending on June 30, 2016.

Payment: The County shall pay the Contractor in twelve equal monthly installments of \$ 833.33, not to exceed \$ 10,000⁰⁰ in total during the term of this agreement. (Note: the County will insert the budget amounts in this paragraph after the *final budget* has been *approved* by the Commission on the 3rd Tuesday of July.)

Termination: The Contractor may terminate this agreement thirty (30) days after giving notice in writing to the County of its intent to terminate. The County may terminate this agreement at any time for any breach thereof by Contractor or due to lack of sufficient funds in the County Treasury. Termination by either party ceases further obligation on the part of the County to make further payments under this agreement and Contractor shall be required to reimburse the County for any monies paid to Contractor under the terms of this agreement which have been paid in advance for services not yet rendered.

Responsibilities of Contractor: Contractor shall:

1. Use the funds solely for those services identified in *Attachment A: Scope of Work*.
2. Submit to the County a copy of its annual financial compilation, review or audit when completed for the end of each fiscal year. This document must be received from the Contractor prior to further funding requests.
3. Contractor shall submit invoices monthly, quarterly, biannually or yearly by the County's accounts payable deadline. Invoices shall be submitted by US Mail or by hand delivery to the County Clerk's Office.
4. Any allocation not invoiced by the Contractor for the current Fiscal Year and by the deadline will revert to the County's General Fund and will not be paid to the Contractor.
5. The Contractor shall pay, in a timely manner, all property taxes and any other debts assessed in its name and payable to Converse County. The County may

withhold any debts due and owing from the Contractor's final fiscal year allocation.

Miscellaneous Provisions:

1. The Parties hereby agree that **Contractor** may accumulate monies and need not expend all current funds provided; however, the **Contractor** shall not accumulate funds so as to be liable for any corporate tax.
2. By entering into this Agreement, the **County** does not waive its sovereign immunity or any other defense provided by law.
3. It is understood by both parties the funding provided to the **Contractor** is budgeted through the County's General Fund account; therefore, continued financial support for the **Contractor** after June 30, 2015 is contingent upon on an application form completed by the **Contractor** in the County's specified format; the Contractor meeting the Scope of Work identified in Attachment A; and, providing all documents and/or records as may be requested by the Board of County Commissioners from this date forward.

Signatures:

Converse County



 Richard C. Grant, Jr., Chair, BOCC

8/4/15

 Date

Attest:



 Lucile K. Taylor, Converse County Clerk



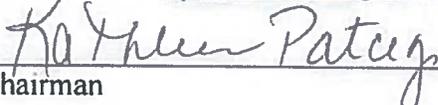
{Contractor} Name of Organization: GLENROCK ECONOMIC DEVELOPMENT CORP

Mailing Address: PO BOX 313

City GLENROCK State WY ZIP 82637

Phone Number: 307-262-3326

Email address: KATHY@CONSULTCBI.COM



 Chairman

May 18, 2015

 Date

Attest:

Secretary

ATTACHMENT A - SCOPE OF WORK

Instructions to **Contractor**: Please identify and list the services that will be provided to County residents by using bullet points and provide sufficient detail for the Board of Commissioners to understand the project. It is not necessary to go into great detail. The Contractor shall be required to quantify (measure) the services provided prior to being considered for future funding.

Kathleen Patey
Contractor

May 18, 2015
Date

Please list those services below or attach your document with the required information:

Please See Attached

ATTACHMENT A: SCOPE OF WORK

The GEDC has been busy with new appointed members and changes to administration at Town Hall. A new member list is attached.

Projects:

- Fiber Grant – This grant is going forward. Magellan was selected as the contractor and has been working toward finishing this feasibility grant project. Last week they visited each community obtaining fiber information from important community stakeholders. We have bi-weekly calls to keep updated.
- The state land nomination has been put on hold for now.
- GEDC is working with the Glenrock Health Center in attracting a pharmacy. Help has been given in supplying the format for a business plan.
- GEDC helped in writing a Wyoming Business Council Planning Grant for a new Comprehensive Plan for Glenrock. The decision will come in August.
- GEDC worked with Jerad Williams, Glenrock Business Park, on two projects with the Business Council. Unfortunately, neither has come to fruition.
- Board Member Jim Schell attended the SHOT Show again this year. This is always a good advertisement for Glenrock shooting sports.
- GEDC also paid for a new sign for the Glenrock Golf Course.
- The Glenrock Town Council provides one of the suites in the Commerce Block to house the Glenrock Business Center. The business center currently houses the Glenrock Chamber, GEDC and Glenrock Main Street offices. This gives all of us street present.
- GEDC is currently writing a Business Committed Grant for a medical manufacturing business.