

# Final Budget

SUNDANCE MEADOWS WATER DISTRICT	
Budget Hearing Information	
PO BOX 1347	Location: #14 SIERRA
DOUGLAS, WY, 82633	Date: NA
(307) 358-4104	Time: NA
Converse County	Budget Prepared by: GARY J LAMBERT - BERRYMAN ACCOUNTING

S-A BUDGET MESSAGE	W.S. 16-4-104(d)																																																																												
<p>SUNDANCE MEADOWS WATER DISTRICT &amp; SPECIAL IMPROVEMENT DISTRICT Douglas, Wyoming</p> <p>Notice of the 2017/2018 budget public hearing to be held at #26 Sierra on 7/25/2017 at 7:00 pm.</p> <p>REVENUES Projected 6/30/17 Proposed Budget 6/30/18</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Water Usages \$</td> <td style="text-align: right;">4,680</td> <td>\$</td> <td style="text-align: right;">4,500</td> </tr> <tr> <td>Water Service \$</td> <td style="text-align: right;">10,700</td> <td>\$</td> <td style="text-align: right;">12,000</td> </tr> <tr> <td>Other Income</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Interest Income \$</td> <td style="text-align: right;">50</td> <td>\$</td> <td style="text-align: right;">500</td> </tr> <tr> <td>Assessments \$</td> <td style="text-align: right;">48,440</td> <td>\$</td> <td style="text-align: right;">48,500</td> </tr> <tr> <td><b>TOTAL REVENUES \$</b></td> <td style="text-align: right;"><b>63,870</b></td> <td><b>\$</b></td> <td style="text-align: right;"><b>65,500</b></td> </tr> </table> <p>COST OF SALES</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Cost of Water Sold \$</td> <td style="text-align: right;">6,200</td> <td>\$</td> <td style="text-align: right;">6,500</td> </tr> <tr> <td>Demand Charge \$</td> <td style="text-align: right;">4,400</td> <td>\$</td> <td style="text-align: right;">4,500</td> </tr> <tr> <td>Cost of Meter Readings \$</td> <td style="text-align: right;">5,500</td> <td>\$</td> <td style="text-align: right;">4,600</td> </tr> <tr> <td>Wtr &amp; Back-up Wtr Operator \$</td> <td></td> <td>\$</td> <td style="text-align: right;">2,400</td> </tr> <tr> <td>Water Sampling Fee \$</td> <td style="text-align: right;">2,260</td> <td>\$</td> <td style="text-align: right;">2,500</td> </tr> <tr> <td>Other</td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>TOTAL COST OF SALES \$</b></td> <td style="text-align: right;"><b>18,360</b></td> <td><b>\$</b></td> <td style="text-align: right;"><b>20,500</b></td> </tr> </table> <p>OPERATING EXPENSES</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Accounting \$</td> <td style="text-align: right;">2,590</td> <td>\$</td> <td style="text-align: right;">3,200</td> </tr> <tr> <td>Advertising \$</td> <td style="text-align: right;">320</td> <td>\$</td> <td style="text-align: right;">450</td> </tr> <tr> <td>Consulting Fees</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Debt Service (Principal) \$</td> <td style="text-align: right;">27,215</td> <td>\$</td> <td style="text-align: right;">29,200</td> </tr> <tr> <td>Elections \$</td> <td style="text-align: right;">320</td> <td>\$</td> <td style="text-align: right;">350</td> </tr> <tr> <td>Insurance - Liability \$</td> <td style="text-align: right;">500</td> <td>\$</td> <td style="text-align: right;">500</td> </tr> </table>		Water Usages \$	4,680	\$	4,500	Water Service \$	10,700	\$	12,000	Other Income				Interest Income \$	50	\$	500	Assessments \$	48,440	\$	48,500	<b>TOTAL REVENUES \$</b>	<b>63,870</b>	<b>\$</b>	<b>65,500</b>	Cost of Water Sold \$	6,200	\$	6,500	Demand Charge \$	4,400	\$	4,500	Cost of Meter Readings \$	5,500	\$	4,600	Wtr & Back-up Wtr Operator \$		\$	2,400	Water Sampling Fee \$	2,260	\$	2,500	Other				<b>TOTAL COST OF SALES \$</b>	<b>18,360</b>	<b>\$</b>	<b>20,500</b>	Accounting \$	2,590	\$	3,200	Advertising \$	320	\$	450	Consulting Fees				Debt Service (Principal) \$	27,215	\$	29,200	Elections \$	320	\$	350	Insurance - Liability \$	500	\$	500
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S-B RESERVE DESCRIPTION

S-C

Names of Board Members	Date of End of Term
JAMES MORGAN	11/1/18
CHUCK MANGUS	11/1/20
LES COLLINS	11/1/18
JAMES HARDEE	11/1/18
BRAD SISHC	11/1/20

Does the district have regular office hours exceeding 20 hours per week?	<input type="checkbox"/> No

If no above:

Are the records on file with the County Clerk as required by W.S. 16-12-10-1?	<input type="checkbox"/> Yes
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Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

## FINAL BUDGET SUMMARY

OVERVIEW		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-1	<b>Total Budgeted Expenditures</b>	\$18,977	\$29,548	\$36,600	\$36,600
S-2	<b>Total Principal to Pay on Debt</b>	\$25,377	\$27,215	\$29,200	\$29,200
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$0	\$0	\$0
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$148,227	\$169,225	\$200,253	\$200,253
S-5	<i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6	<b>Additional Funding Needed :</b>			\$0	\$0

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-7	<b>Operating Revenues</b>	\$58,925	\$63,820	\$65,000	\$65,000
S-8	<b>Tax levy (From the County Treasurer)</b>	\$0	\$0	\$0	\$0
S-9	<b>Government Support</b>	\$0	\$0	\$0	\$0
S-10	<b>Grants</b>	\$0	\$0	\$0	\$0
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$79	\$50	\$500	\$500
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0

S-14	<b>Total Revenue</b>	\$59,004	\$63,870	\$65,500	\$65,500
FY 7/1/17-6/30/18 <span style="float: right;">SUNDANCE MEADOWS WATER DISTRICT</span>					

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-15	<b>Capital Outlay</b>	\$0	\$0	\$0	\$0
S-16	<b>Interest and Fees On Debt</b>	\$8,651	\$6,558	\$6,500	\$6,500
S-17	<b>Administration</b>	\$2,627	\$2,980	\$3,650	\$3,650
S-18	<b>Operations</b>	\$7,199	\$19,510	\$25,950	\$25,950
S-19	<b>Indirect Costs</b>	\$500	\$500	\$500	\$500

S-20	<b>Total Expenditures</b>	\$18,977	\$29,548	\$36,600	\$36,600
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DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-21	<b>Principal Paid on Debt</b>	\$25,377	\$27,215	\$29,200	\$29,200

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$89,223	\$105,355	\$134,753	\$134,753

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$0	\$0	\$0	\$0
S-27	<b>Amount to be added</b>				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	\$0
S-31	<b>Subtotal</b>	\$0	\$0	\$0	\$0
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$0	\$0	\$0	\$0

*End of Summary*

\_\_\_\_\_ Date adopted by Special District \_\_\_\_\_  
*Budget Officer / District Official (if not same as "Submitted by")*

**DISTRICT ADDRESS:** PO BOX 1347  
 \_\_\_\_\_  
 DOUGLAS, WY, 82633  
 \_\_\_\_\_

**PREPARED BY:** GARY J LAMBERT - BERRYMAN

**DISTRICT PHONE:** \_\_\_\_\_ 3073584104

# Final Budget

SUNDANCE MEADOWS WATER DISTRICT  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2018 \_\_\_\_\_

## PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	<b>Tax Levy (From the County Treasurer)</b>				
R-1.2	Other County Support				

## FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) _____				
R-2.5	<b>Total Government Support</b>	\$0	\$0	\$0	\$0
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges	\$9,488	\$4,680	\$4,500	\$4,500
R-3.2	Sales of Goods or Services	\$2,214	\$10,700	\$12,000	\$12,000
R-3.3	Other Assessments	\$47,223	\$48,440	\$48,500	\$48,500
R-3.4	<b>Total Operating Revenues</b>	\$58,925	\$63,820	\$65,000	\$65,000
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	<b>Total Grants</b>	\$0	\$0	\$0	\$0
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$79	\$50	\$500	\$500
R-5.2	Other: Specify _____				
R-5.3	Other: Additional _____				
R-5.4	<b>Total Miscellaneous</b>	\$79	\$50	\$500	\$500
R-5.5	<b>Total Forecasted Revenue</b>	\$59,004	\$63,870	\$65,500	\$65,500
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

# Final Budget

SUNDANCE MEADOWS WATER DISTRICT  
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

## CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-1	<b>Capital Outlay</b>				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	\$0	\$0	\$0	\$0

## ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-2	<b>Personnel Services</b>				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
E-3	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6					
E-4	<b>Contractual Services</b>				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$2,530	\$2,590	\$3,200	\$3,200
E-4.3	Other (Specify)				
E-4.4	ELECTIONS		\$320	\$350	\$350
E-4.5	_____				
E-4.6					
E-5	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$97	\$70	\$100	\$100
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8					
E-6	<b>TOTAL ADMINISTRATION</b>	\$2,627	\$2,980	\$3,650	\$3,650

# Final Budget

SUNDANCE MEADOWS WATER DISTRICT

FYE 6/30/2018

## OPERATIONS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>E-7</b>	<b>Personnel Services</b>					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6						
<b>E-8</b>	<b>Travel</b>					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5						
<b>E-9</b>	<b>Operating supplies (List)</b>					
E-9.1	<u>COST OF WATER</u>		\$2,244	\$6,200	\$6,500	\$6,500
E-9.2	<u>DEMAND CHARGE</u>		\$1,051	\$4,400	\$4,500	\$4,500
E-9.3	<u>WTR OPERATOR</u>				\$1,200	\$1,200
E-9.4	<u>BACKUP WTR OPR</u>				\$1,200	\$1,200
E-9.5						
<b>E-10</b>	<b>Program Services (List)</b>					
E-10.1	_____					
E-10.2	_____					
E-10.3	_____					
E-10.4	_____					
E-10.5						
<b>E-11</b>	<b>Contractual Arrangements (List)</b>					
E-11.1	<u>ADVERTISEMENTS</u>		\$437	\$320	\$450	\$450
E-11.2	<u>METER READING</u>		\$2,057	\$5,500	\$4,600	\$4,600
E-11.3	<u>WTR SAMPLE FEES</u>		\$712	\$2,260	\$2,500	\$2,500
E-11.4	_____					
E-11.5						
<b>E-12</b>	<b>Other operations (Specify)</b>					
E-12.1	<u>UTILITIES</u>		\$323	\$450	\$450	\$450
E-12.2	<u>WTR TESTING EXP</u>		\$375	\$380	\$500	\$500
E-12.3	<u>REPAIRS &amp; MAINT</u>				\$4,000	\$4,000
E-12.4	<u>RENT (PO BOX)</u>				\$50	\$50
E-12.5						
<b>E-13</b>	<b>TOTAL OPERATIONS</b>		<b>\$7,199</b>	<b>\$19,510</b>	<b>\$25,950</b>	<b>\$25,950</b>

# Final Budget

SUNDANCE MEADOWS WATER DISTRICT

FYE 6/30/2018

## INDIRECT COSTS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability		\$500	\$500	\$500	\$500
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
<b>E-16</b>	<b>Depreciation Expenses</b>					
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		\$500	\$500	\$500	\$500

## DEBT SERVICE BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal		\$25,377	\$27,215	\$29,200	\$29,200
D-1.2	Interest		\$8,651	\$6,558	\$6,500	\$6,500
D-1.3	Fees					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		\$34,028	\$33,773	\$35,700	\$35,700

# Final Budget

SUNDANCE MEADOWS WATER DISTRICT  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2018

## GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$78,202	\$42,302	\$71,200	\$71,200
C-1.2	Savings and Investments Account Balance	\$11,021	\$63,053	\$63,553	\$63,553
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$89,223</b>	<b>\$105,355</b>	<b>\$134,753</b>	<b>\$134,753</b>
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$89,223</b>	<b>\$105,355</b>	<b>\$134,753</b>	<b>\$134,753</b>

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>C-3</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>C-4</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>C-5</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>