

Unapproved Minutes  
Board of Commissioners of Converse County

The regular meeting was called to order on February 3, 2009 at 8:00 a.m. Present were Chair Ed Werner, Vice-Chair Mike Colling, Commissioners Dave Edwards, Tony Lehner, Jim Willox and County Clerk Lucile Taylor.

Mr. Willox moved to approve the minutes of January 20, 2009. Mr. Lehner seconded, motion carried.

Mr. Colling moved to approve : accounts Payable 582626.13. 44167.00 A+ Builders; 3585.45 Aflac; 320 Alcohol & Drug Testing; 8475 Allen Transport; 246.28 Alltel; 1113.57 ALSCO; 61.34 APCO Intl; 860 Apex Software; 41.06 Arrow Electric; 4919 Ascent Technologies; 33.65 Atlas Office Products; 327.45 Atlas Reproduction; 781.69 B&B Leasing; 4812.77 Big R Mfg; 449.17 Bison Pump; 8.79 Bloedorn Lumber; 227.61 Bob Barker Co; 700 Botany Bay; 1250 Boys & Girls Clubs; 128 Bryan C Cropper DMD PC; 255.40 Business & Legal Reports; 10361.89 CANDO; 212.75 Casper Star Tribune; 8909.13 City of Douglas; 689.83 Clerk of District Court; 1366.55 CMI-TECO; 50 CNA Surety; 7.61 Cole Linda; 26.10 Colonial Life; 13082 CSA; 299.55 Consec Health Ins; 85462.42 CC Bank; 1041.63 CC Coalition; 2400 CC Firewise; 140 CC Health Dept; 2203.28 Cornerstone Programs Corp; 1400 Covenant Ins; 30 Cowboy Car Wash; 160.50 Culligan; 96878.28 Dakotacare Adm Services; 1039.81 Davis & Cannon LLP; 412.53 Decker Auto Glass; 4437.74 Dept of Employment; 990 Desert Snow; 2233.19 Douglas Budget; 799.41 Douglas Business Center; 47.76 Douglas Grocery; 748.40 Douglas Hardware Hank; 6666.67 Douglas Sr Citizens; 203.77 Douglas Tire Center; 12500 Douglas Youth Hockey; 95.83 Draeger Safety; 491.86 Drive Train Ind; 675.08 DXP Enterprises; 27.86 Eaton Sales & Service; 30 Engebretson, Megan; 13550.63 Evas Contract Food Service; 215.67 Farmer Bros; 524.73 Fleet Fueling; 1349.26 Fort Dearborn Life; 2500 Freudenthal & Bonds PC; 84.25 Gases Plus Norco; 3094.54 Gibsons Customs Paint; 523 Glaxosmithkline Financial; 88.87 Glenrock Auto Parts; 40.49 Glenrock Hardware Hank; 38 Glenrock Independent; 6208 Golden Aires; 2000 Gorman Funeral Homes; 411.21 Grainger; 41.58 Gushurst Don; 71.65 H&H Electric; 8226.29 Hartford Life; 1270 Hensley, Roxie L; 21.26 Hinz Jane; 33 Holler Jane; 1104.85 Homax; 1734 Home Town Printed Apparel; 91.51 Howe Scott; 26.40 Hunter Ann; 185.46 Huxtable, Dixie; 382.80 Interstate Batteries; 435 Inventory Trading Co; 27306 J P Werner & Sons; 5755.54 Jerrys Welding; 3776.03 John A Lambert & Assoc; 310 Lathrop Feed; 165 Leetch, Pam; 97.65 Lexisnexis Matthew Bender; 216.39 Link; 1215.50 McKee Robert; 800 MTFUCU; 703.20 Minnesota Child Support; 75 Mississippi Dept of Human Services; 32 Mitchell Cathy; 16121 Motorola; 137 MSL; 388.35 NAPA; 34 Natl Geographic; 10740 Natrona Co SO; 260 Neopost Inc; 153.96 Newman Traffic Signs; 54.34 O'Reilly; 745.48 Office Depot; 360 Office of Child Support Enf; 569.13 OK Wrecking; 2660.84 Orbitcom; 15857.64 Orchard Trust; 90 Overhead Door; 1170 Palen Law Offices; 30.78 Pamida; 2095.43 Plainsman Printing; 14433 Platte Co SO; 167.35 Pre-Paid Legal; 2429.50 Price Pumping; 5256.87 Qwest; 115.31 Respond First Aid Systems of Wy; 141.90 Richardson Quentin; 100 Rocky Mtn Information Network; 6225.39 RMP; 846.40 Rons Supply; 168 Rooter Sewer Service; 400.77 Safety Kleen;

15.23 Safeway; 1849.05 Sams Club; 189.64 Sanofi Pasteur; 282.15 Schell, Joel; 834.67 Schoenleber, Donald M; 30 Secretary of State; 39.98 Shads K M Electronics; 2633.59 Shattos Frontier Drug; 610 Sherard Cole; 9.04 Shortline Express; 420.79 Sirchie Finger Print Lab; 470.27 Slough Jeanne; 113.75 Solutions For Life; 8523.95 Source Gas; 1330 Stearns, Jane MS LPC; 30 Stinson, Sean; 79.52 Sussex, Tansey; 35.06 Taylor, Lucile K; 30 Time; 429 Town of Glenrock; 640.50 Tri-County Fire; 30 Tryon, Colt; 2337.20 USPO; 1493.88 Verizon; 5046.32 Visa; 53.95 Visionary Comm; 5980 Volunteers of America; 960 Weeks, Joel; 3116.84 Weidenhamer, Leslie; 132 Werner, Ed; 1078.47 West Group; 47.74 Western Plains Machinery; 89.44 WI SCTF; 37.65 Williams, Nancy L; 80.65 Wingfoot Commercial Tire; 2055 WBI; 13903.59 Wy Dept of Health-Public Health Nursing; 1795.17 WYDOT; 410 WLEA; 1847.64 WY Machinery; 22405.87 WRS; 40 WY State Board of Pharmacy; 1007.50 WSF; 248.91 WY Stationery; 50 WYOPASS; 2310.34 Xerox; 2083.37 YDS; 46.55 Zee Service; monthly reports: Clerk, Jan 13871.05; Assessor, Jan 243.50; Clerk of Dist Ct, Dec 5443.75; Circuit Ct Dec 31,429.50; Sheriff Dec 2335.10; other monthly reports: FSA, P&Z, Glenrock Area Solid Waste, Airport, CANDO, Douglas & Glenrock Chambers, 4-H, Jail; tax refunds or cancellations: 2008-038 Devon 7283.82; 2008-039 Black Bear Oil 1008.35; 2008-040 Lario Oil 84.58; 2008-041 EOG Resources 199.07. Mr. Edwards seconded, motion carried.

Mr. Edwards moved to approve the *Douglas Budget* as the Official County newspaper for 2009. Mr. Willox seconded, motion carried.

Mr. Colling moved to accept the contract with the *Douglas Budget* for advertising space for 2009 at a cost of \$10 per column inch for both newspapers. Mr. Edwards seconded, motion carried.

Mr. Willox moved to allow the Chairman the authority to call a snow day when appropriate after consultation with the Sheriff's Office and/or Road & Bridge. Mr. Edwards seconded, motion carried.

Mr. Willox moved to waive the \$500 fee for the cut of Smylie Road by Mr. Jeff Lindmier due to a misunderstanding. Mr. Edwards seconded. Discussion: Mr. Lindmier will complete the required paperwork and will repair the road when the weather is favorable. Motion carried.

Mr. Bob Sprentall and Mrs. Misty Hays, USFS, were present to discuss the Thunder Basin National Grasslands Travel Management Analysis. Interested parties are invited to an open house in Douglas on February 20, 2009 from 4:00 p.m. to 7:00 p.m.

Deputy Justin Scott and Mr. Woody Ricker, representing Search & Rescue, gave a brief overview of S&R.

The regular meeting recessed at 12:05 p.m. and reconvened at 1:00 p.m.

Mr. Willox moved to approve the application to the BLM to store gravel at the intersection of Ross Rd and Hwy 93. Mr. Edwards seconded, motion carried.

Mr. Willox moved to go into Executive Session at 3:50 p.m. regarding personnel. Mr. Lehner seconded, motion carried.

The regular meeting reconvened at 4:20 p.m. and recessed. The regular meeting reconvened at 8:22 a.m. on February 4, 2009.

Mr. Colling moved to approve the Secure Rural Schools Revenue distribution as recommended by the County Treasurer. Mr. Lehner seconded, motion carried.

Mr. Willox moved to designate the Converse County Bank as a depository for 2009. Mr. Edwards seconded, motion carried.

Mr. Willox moved to go into Executive Session regarding personnel at 8:31 a.m. Mr. Edwards seconded, motion carried.

The regular meeting reconvened at 8:43 a.m. with the Department Heads' review.

The Commission asked the departments to bring forward any suggestions for changes to the County's Policy and Procedures manual.

Mr. Lehner moved to do a Double Truck Ad with the *Douglas Budget* and the *Glenrock Independent* for the Progress Edition. Mr. Colling seconded, motion carried.

The regular meeting recessed into a public hearing at 11:30 a.m. to consider the abandonment and vacation of a public road which is platted, but not constructed in the Westland Estates Subdivision. This proposed abandonment and vacation is a portion of Collins Drive being 60 feet in width which commences at the northerly extension of the western property line of Lot 5, Tract 5 running generally east and terminating at the east line of the Westland Estates Subdivision at the intersection of Dogwood Avenue and Collins Drive.

Public Comments: There were 5 written comments. Mr. Musselman reviewed the proceedings to this point. There was no strong opposition to the abandonment; however some area residents felt this road provided an alternate access/exit into the subdivision and future owners may want the road as an access. The new property owners stated that their water wells were in the road easement.

The public hearing adjourned and the regular meeting reconvened at 11:50 a.m.

Mr. Edwards moved to approve

**RESOLUTION No: 01-09**

Converse County Board of Commissioners

**A RESOLUTION TO ABANDON AND VACATE**

**A PUBLIC ROAD WITHIN THE**

**WESTLAND ESTATES SUBDIVISION.**

**WHEREAS**, the Board of County Commissioners, Converse County, Wyoming deems it to be in the public interest to abandon and vacate a public road within the Westland Estates Subdivision in accordance with Sections 24-3-101 through 24-3-127, Wyoming Statutes, 1977, as amended, with the vacation described as follows:

This public road in Westland Estates Subdivision, which is platted but not constructed, is a portion of Collins Drive being 60 feet in width which commences at the northerly extension of the western property line of Lot 5, Tract 5 running generally east and terminating at the east line of the Westland Estates Subdivision at the intersection of Dogwood Avenue and Collins Drive.

**NOW, THEREFORE BE IT RESOLVED**, the Board of County Commissioners, Converse County, Wyoming, has complied with the provisions of Section 24-3-101 et. seq., Wyoming Statutes, 1977, as amended to complete the vacation.

**APPROVED AND PASSED** this 4<sup>th</sup> February 2009.

BOARD OF COMMISSIONERS  
Converse County, Wyoming

/s/ \_\_\_\_\_  
Ed Werner, Chairman                      Aye – ~~Nay~~

/s/ \_\_\_\_\_  
Mike Colling, Vice-Chairman              Aye – ~~Nay~~

/s/ \_\_\_\_\_  
Dave Edwards, Commissioner              Aye – ~~Nay~~

/s/ \_\_\_\_\_  
Tony Lehner, Commissioner              Aye – ~~Nay~~

/s/ \_\_\_\_\_  
Jim Willox, Commissioner              Aye – ~~Nay~~

ATTEST: \_\_\_\_\_

Lucile K. Taylor, Converse County Clerk

Mr. Lehner seconded, motion carried.

The regular meeting reconvened at 1:00 p.m. and recessed into public hearing for citizens' input on the Proposed New Converse County Subdivision Rules and Regulations as amended.

Public comments: generally, several of those in attendance wanted the large land division acreage to remain at 35 acres as opposed to the 140 acre maximum as allowed by Wy State Statutes; deletion of references to zoning statutes; consideration for land that may have brownfield water; road construction standards; easement widths; and clarification on zoning within the one-mile perimeter of a municipality.

The regular meeting reconvened at 2:02 p.m.

The Commission compromised on some of the concerns noted during the public hearing and revised the Proposed New Converse County Subdivision Rules and Regulations to reflect changes where appropriate.

Mr. Willox moved to adopt

**RESOLUTION No: 03-09**

**Converse County Board of Commissioners**

**A RESOLUTION ADOPTING**

**CONVERSE COUNTY SUBDIVISION REGULATIONS**

**WHEREAS**, pursuant to Section 18-5-305, Wyoming Statutes, 1977, the Converse County Commissioners have promulgated the Converse County Subdivision Regulations for all lands located outside the corporate limits of municipalities in Converse County; and

**WHEREAS**, the adoption of Subdivision Regulations shall promote public health, safety, convenience and general welfare within Converse County, and  
**WHEREAS**, because of the growth in the county and because there was a need for further clarity of the Subdivision Regulations;  
**NOW, THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners, Converse County, Wyoming, that the Converse County Subdivision Regulations be approved and adopted.  
**PASSED, APPROVED AND ADOPTED THIS** 4<sup>th</sup> day of February 2009.

BOARD OF CONVERSE COUNTY  
COMMISSIONERS

/s/ \_\_\_\_\_  
Ed Werner, Chairman                      Aye – ~~Nay~~

/s/ \_\_\_\_\_  
Mike Colling, Vice-Chairman            Aye – ~~Nay~~

/s/ \_\_\_\_\_  
Dave Edwards, Member                    Aye – ~~Nay~~

/s/ \_\_\_\_\_  
Tony Lehner, Member                      Aye – ~~Nay~~

/s/ \_\_\_\_\_  
James H. Willox, Member                 Aye – ~~Nay~~

ATTEST: \_\_\_\_\_

Lucile K. Taylor, Converse County Clerk

Mr. Lehner seconded, motion carried.

Mr. Willox moved to adopt

**RESOLUTION No: 02-09**

**Converse County Board of Commissioners**

**A RESOLUTION ADOPTING CONVERSE COUNTY SUBDIVISION  
PERMIT APPLICATION FEES**

**WHEREAS**, pursuant to the authority granted under the authority of Section 18-5-309, Wyoming Statutes, 1977, as amended, the Converse County Board of Commissioners is empowered to determine subdivision permit fees within the unincorporated area within the county; and,

**WHEREAS**, it is deemed to be in the best interest of Converse County to require the submission of subdivision permit fees upon the submittal of a subdivision permit application;

**NOW THEREFORE, BE IT RESOLVED** that from and after February 4, 2009, continuing until otherwise changed by the Board of County Commissioners of Converse County, Wyoming, every submittal of a subdivision permit application shall be charged a fee for the review of subdivisions.

The fees to be so charged and paid are as follows:

Application for permit and the first ten (10) lots .....\$ 100.00  
Each additional lot (over ten – per lot) .....\$ 10.00  
Maximum fee ..... \$1,000.00

**PASSED, APPROVED AND ADOPTED THIS** 4<sup>th</sup> day of February, 2009.

**BOARD OF CONVERSE COUNTY  
COMMISSIONERS**

/s/ \_\_\_\_\_  
Ed Werner, Chairman                      Aye – ~~Nay~~

/s/ \_\_\_\_\_  
Mike Colling, Vice-Chairman            Aye – ~~Nay~~

/s/ \_\_\_\_\_  
Dave Edwards, Member                    Aye – ~~Nay~~

/s/ \_\_\_\_\_  
Tony Lehner, Member                      Aye – ~~Nay~~

/s/ \_\_\_\_\_  
James H. Willox, Member                Aye – ~~Nay~~

ATTEST: \_\_\_\_\_  
Lucile K. Taylor, Converse County Clerk

Mr. Lehner seconded, motion carried.

Mr. Willox moved to lift the moratorium on minor subdivision applications. Mr. Edwards seconded, motion carried.

Mr. Willox moved to go into Executive Session regarding personnel at 3:47 p.m. Mr. Edwards seconded, motion carried.

The regular meeting reconvened at 4:02 p.m. and adjourned at 4:05 p.m. on February 4, 2009.

\_\_\_\_\_  
Ed Werner, Chair

Attest: \_\_\_\_\_  
Lucile K. Taylor, Converse County Clerk  
Publish: February 11/12, 2009