

Unapproved Minutes

Board of Commissioners of Converse County

The regular meeting was called to order on April 6, 2010 at 8:00 a.m. Present were Chair Ed Werner, Vice-Chair Mike Colling, Commissioners Dave Edwards, Tony Lehner, Jim Willox and County Clerk Lucile Taylor.

Mr. Lehner moved to approve the minutes of March 16, 2010. Mr. Edwards seconded, motion carried.

The Commission interviewed Mr. Shaun Musselman for consideration as an appointee to the Planning and Zoning Commission.

The Commission interviewed Mr. Mike Wilson for consideration as an appointee to the Planning and Zoning Commission. Mr. Wilson felt he needed to withdraw his application at this time.

Mr. Colling moved and Mr. Lehner seconded to go into Executive Session at 11:00 a.m. Motion carried with Mr. Willox abstaining.

The regular meeting reconvened at 11:38 a.m.

Mr. Edwards moved to allow the Chairman to enter into contract negotiations on real estate. Mr. Colling seconded, motion carried with Mr. Willox abstaining.

The regular meeting recessed at 12:05 p.m. and reconvened at 1:00 p.m.

Mr. Lehner moved to approve accounts payable 832182.95: 3745.37 Aflac; 265 Alcohol & Drug Testing; 254.77 Alltel; 734.10 ALSCO; 909.54 Ameri-Tech Equip; 5796.57 AsceNt Technologies; 65.64 Atlas Office; 781.69 B&B Leasing; 50.83 Bison Pump; 4550 Blaylock Trucking; 77.14 Bloedorn Lumber; 417.30 Bob Barker Co; 700 Botany Bay; 254.56 Brownells; 270 Bryan C Cropper DMD PC; 280 Business Outfitters; 7812.32 CANDO; 49.55 Casper Star Tribune; 2033.84 City of Douglas; 8424 Cleary Building Corp; 763.89 Clerk of District Court; 650 Clerk of District Court Casper; 36216.88 Companion Life Ins; 4532.93 CSA; 299.55 Conseco Health Ins; 1.39 CC 4-H Council; 81398.04 CC Bank; 2500 CC Coalition; 16900 CC Firewise; 5244.81 CC Search & Rescue; 4035 Cornerstone Programs; 1400 Covenant Ins; 30.60 Cowboy Car Wash; 306 Culligan; 612.10 D&A Plumbing; 1800 D&C Feeds; 56744.21 DAS; 150 Dalgarn, Russ; 1505.83 Dell Marketing; 4290.82 Dept of Employment; 416.67 Douglas Chamber; 2939.96 Douglas Budget; 403.12 Douglas Business Center; 2500 Douglas Community Club; 104.06 Douglas Grocery; 159.46 Hardware Hank; 10000 Douglas Sr Citizens; 432 Douglas Sign; 270 Douglas Tire Center; 239.98 Drive Train Ind; 390 Duncan, Carlton W; 134.54 DXP Enterprises; 526.33 ES&S; 760.60 Emery Septic; 13550.63 Eva's Contract Food Service; 60 Evenflo Company; 333.14 Farmer Bros; 19.05 Fastenal Co; 235132.08 FSA; 34.87 Fleet Fueling; 180 Garrelts, Ashley; 212.47 Gases Plus; 246.60 Genes Plumbing; 111 George T Sanders Co; 924.48 Glenrock Chamber; 46.82 Glenrock Components; 1.49 Glenrock Hardware Hank; 1125 Glenrock Health Center; 13334 Golden Aires; 4000 Gorman Funeral Homes; 117.82 Grainger; 71.13 Greiner Motor; 69.97 Harbor Freight Tools; 540 Hardee James A; 50 Harris Barbara; 15155.10 Hartford Life; 30 Holler Jane; 14823.88 Homax; 337.93 Houston Supply; 255.69 Howe Scott; 24 Hunter Ann; 156 IDville; 53.20 Interstate Batteries; 51.63 Jack's Truck; 150 Jerri Barrett Counseling; 61.46 Jerry's Welding; 5823.25 John W Ogle MD;

619 Knudsen Law Offices; 77.11 Kreislers Inc; 124.21 Lane, Becky; 3000 LPHS; 339.83 Lariat Intl; 677.59 Lathrop Feed; 45 Les Locksmith; 5454 Lovitt, Daniel W; 30 Manning, Wendell; 524.80 McKee Medical Cntr; 221.76 MHCC; 5650 Miller Fabrication; 543.24 Motion Ind; 421.26 NAPA; 199 Natl Public Safety Inform; 275 Neopost Inc; 46.85 OReilly Automotive; 1292.54 Office Depot; 403.75 OMB Police Supply; 2842.79 Orbitcom; 15547.95 Orchard Trust; 328.90 Pamida; 12100 Paris Wayne; 1030 Patrick C Allen MD; 70 Patterson Linda; 450 Peak Fitness; 150 Petersen, Rex; 180.72 Physician Sales & Service; 326.12 Pioneer Cleaning; 165 Pitney Bowes; 265.44 Pitney Bowes Global Financial Svcs; 1356.13 Plainsman Printing; 25286 Platte Co SO; 67.20 Power Equip; 34 Prairie Stitcher; 142.45 Pre-Paid Legal; 5500 Price Pumping Service; 1980 Priority Dispatch; 5160.49 Qwest; 5000 Raba Transportation; 101.05 Raceway Lube; 84.50 Reiter, Pat; 384.88 Repshire, Sarah; 37.05 Respond First Aid Systems; 70 Richardson Quentin; 1.22 Rittel Dawn; 5257.16 RMP; 234.80 Ron's Supply; 140 Rooter Sewer Service; 5900 Roquette, Barry; 327.25 Safariland; 26.93 Safeway; 1862.80 Sam's Club; 193.13 Sanofi Pasteur; 6660.95 Servpro of Casper; 29.99 Shad's K M Electronics; 461.47 Shatto's Frontier Drug; 1526.69 Sherard Cole; 330 Slough Jeanne; 7500 Solutions For Life; 5994.16 Source Gas; 906.32 Standard Ins; 35526.53 State of WY Public Defender; 738.75 Stearns, Jane MS LPC; 10042 Stephenson Custom Case; 177.72 Stericycle; 14 Stitch This; 12 Sumter Co Clerk of Circuit Court; 322.14 Sussex, Tansey; 5750 T Lazy D Trucking; 95 Terminix of Wy; 600 The Waterhole; 227 Thomson West; 4300 TY Pickett; 194.57 Top Office; 970.80 Town of Glenrock; 137.24 Tri-State Equip; 220.80 Tricolor Print Comm; 250 Two Way Radio; 299 US Depart Education; 1270 USPO; 100 Ullery, Jennifer; 1622.73 Verizon; 4679.91 Visa; 150.54 VCN; 322 VOA; 700 Weeks, Joel; 3304.59 Weidenhamer, Leslie; 1176.46 West Group; 51.56 Wireless Advanced; 7535 WBI; 2000 WCFD; 100 WY Co Treasurers Assn; 484.08 WYDOT; 1582 WLEA; 253.37 WY Machinery; 360 WPOA; 21948.54 WRS; 1000 WSF; 490.03 WY Stationery; 300 WY T2/LTAP Center; 1202.43 Xerox; 2500 YDS; monthly reports: Feb Clerk 13170.30, Circuit Ct 20338.02, Clerk of Dist Ct 3670.59, Offender Monitoring 680, Health 5306, Sheriff 3056.45, Assessor 1702.25; Mar Clerk 18351.89, Assessor 2363.35; other monthly reports: Library, Airport, Chambers, Glenrock Sr Cntr, 4-H, Tourism, Glenrock SWDD; tax refunds and cancellations: 2009-1075 Hilcorp Energy 283.93, 2009-1178 Moncrief 407.46, App 2010-094 Pamela Shultz 9.15; void warrants 31315 Cowboy Car Wash 19.20, 32011 Hartford Life 7622.55, 12044 Jacob B Hamik 2296.72. Mr. Willox seconded, motion carried.

Mr. Willox moved to approve the Agreement for Services between John A. Lambert and Associates and Converse County to provide septic inspections for Converse County. Mr. Colling seconded, motion carried.

Mr. Colling moved to approve the Agreement for Professional Services between Clarion Associates of Colorado and Converse County to conduct a study of potential regulation of large wind energy systems through zoning control beginning April 2, 2010 and ending December 31, 2010 at a cost not to exceed \$50,000. Mr. Willox seconded, motion carried.

Mr. Lehner moved to approve the agreement between WLC and Converse County for WLC to be the Project Manager on the Jenne Trail (CR 34) CMAQ Reconstruction Project at a cost not to exceed \$50,000. Mr. Edwards seconded, motion carried.

The Commission interviewed Mr. Jared Vollman for consideration as an appointee to the Planning and Zoning Commission.

Mr. Lehner moved to approve the \$1000 letter of credit, between Converse County Bank and Converse County that is required by the DEQ for the County gravel pits. Mr. Edwards seconded, motion carried.

The regular meeting recessed at 4:00 p.m. into the Board of Health meeting and reconvened at 8:00 a.m. on April 7, 2010.

Mr. Rick Grant reviewed the Wy Game and Fish's recommendations for the Best Management Practices as it pertains to wind energy development. He also reviewed the similarities between oil and gas development, but stated the oil and gas practices are much more lax. He would like the Commissioners to send a letter to the WY Game and Fish Commission requesting more time to study the recommendations. Mr. Werner asked about the processes as it appears local governments were not notified of these recommendations. The Board of County Commissioners will send a letter to the Wy Game and Fish Commission.

Mr. David Grogg, Duke Energy, handed out a quarterly report on the Top of the World Project and reviewed progress at the site.

Mr. Cory McMahon discussed the integrated GIS projects between the City of Douglas, Town of Glenrock and Converse County.

The regular meeting recessed at 10:30 a.m. into a public hearing of its intent to adopt rules of administrative practice in accordance with W.S. §16-3-102 and W.S. §16-3-103. The proposed rules and regulations will establish flight safety rules for the Converse County Airport.

Public Comments: County Clerk Lucile Taylor stated there were no written comments and County Attorney Quentin Richardson reviewed the specifics. Airport Board Chairman Blake Hollon discussed the reasons for asking for the adoption of these rules. CCEMA Director Russ Dalgarn stated that, in his former job, he had an occasion where there was almost an air collision caused by a personal airstrip being used in the AIA. Chairman Werner stated the County would notify landowners within the AIA who own acreages of 4 acres or more.

The regular meeting reconvened at 10:51 a.m.

Mr. Edwards moved to approve

RESOLUTION NO. 01-10
CONVERSE COUNTY, WYOMING
A RESOLUTION ESTABLISHING SAFETY RULES
FOR CONVERSE COUNTY AIRPORT

WHEREAS, Wyoming Statute § 10-5-301 authorizes Converse County to regulate and restrict the size of buildings and height of structures within the boundaries of the Converse County Airport; and

WHEREAS, on December 5, 2001, Converse County approved the implementation of Airport Influence Area (AIA) Resolution No. 16-01 which prohibited all unsafe practices within the Airport Influence Area; and

WHEREAS, Wyoming Statute § 10-5-101(b) authorizes Converse County to prescribe and enforce rules and regulations governing airports within the county boundary; and

WHEREAS, Converse County desires to prescribe and enforce rules and regulations in order to protect its investment in the Airport, enhance the safety of aircraft operations, and protect the safety of persons and property in the vicinity of the Airport.

NOW, THEREFORE, BE IT RESOLVED THAT the Converse County Commissioners do adopt the following rules and regulations:

No person may pilot an aircraft which takes off or lands within the Airport Influence Area, as set out in Resolution No. 16-01, other than at the Converse County Airport, without the authorization of airport officials.

BE IT FURTHER RESOLVED that every person convicted of a violation of this resolution may be fined a maximum of seven hundred fifty dollars (\$750.00) for each takeoff and each landing, and assessed Court costs.

NOTICE OF INTENT to adopt and publish these rules was published in *The Douglas Budget* on February 3, 2010 and the *Glenrock Independent* on February 4, 2010.

APPROVED, PASSED AND ADOPTED THIS 7th DAY OF April, 2010.

**BOARD OF COMMISSIONERS
CONVERSE COUNTY, WYOMING:**

Ed Werner, Chairman

Dave Edwards, Member

Mike Colling, Vice-Chairman

Tony Lehner, Member

Jim Willox, Member

ATTEST:

Lucile K. Taylor, Converse County Clerk
Mr. Colling seconded, motion carried.

The regular meeting recessed at 11:00 a.m. into a public hearing for the renewal of retail liquor licenses and malt beverage permits as set forth: Notice is hereby given that the applicants whose names are set forth below will file applications for renewal of their

Retail Liquor Licenses and Malt Beverage Permits in the Office of the County Clerk, County of Converse, Wyoming. The names of said applicants and the description of the place or premise which the applicant desires to use as the place of sale are set forth as follows: Retail Liquor Licenses: Shadows of the West, Inc. d.b.a. Esterbrook Lodge located in Pt. SE1/4SE1/4, S9, T28N, R71W, 6TH P.M.; Ft. Diablo Steakhouse & Saloon, LLC, d.b.a. Ft. Diablo Steakhouse & Saloon located in Pt. NE1/4SE1/4, S4, T33N, R75W, 6TH P.M.; Malt Beverage Permits: Mark Horning d.b.a. The Bill Store located in Pt. SE1/4SE1/4, S28, T38N, R70W, 6TH P.M.; D & G Oil Company d.b.a. Orin Jct. Food & Fuel located in Pt. SE1/4NE1/4, S13, T31N, R70W, 6TH P.M.; Darlene S. Dowdy d.b.a. Esterbrook Country Store located in Plot "F" of Sec. 8, T28N, R71W, 6TH P.M.

Public Comments: Mr. Lehner stated the Sheriff's Office did not have any concerns with the renewal of these licenses and permits. County Clerk Lucile Taylor stated all paperwork was in order. There were no other comments.

The regular meeting reconvened at 11:03 a.m.

Mr. Edwards moved to approve the licenses and malt beverage permits as advertised. Mr. Lehner seconded, motion carried.

Mr. Lehner moved to go into Executive Session at 11:30 a.m. referencing personnel. Mr. Edwards seconded, motion carried.

Mr. Willox moved to uphold the recommendation of the Sheriff regarding the termination of an employee as there were no violations of the County's Policy and Procedures. Mr. Colling seconded, motion carried.

The regular meeting recessed at 12:15 p.m. and reconvened at 1:00 p.m.

The regular meeting recessed into a public hearing at 1:00 p.m. to obtain citizens' comments on the following proposed subdivision, a five (5) lot subdivision of portions of the SW $\frac{1}{4}$ of Section 21 and N $\frac{1}{2}$ NW $\frac{1}{4}$ of Section 28, T32N, R72W of the 6th P.M., Converse County.

Public comments: Mrs. Richardson reviewed the proposed subdivision and stated the required soils' study by the Conservation District and the water study were complete and the covenants had been filed for the subdivision. Mrs. Mary Julia Wilson addressed questions from the Commissioners.

The regular meeting reconvened at 1:10 p.m.

Mr. Edwards moved to approve the Cross Minor Subdivision as submitted to and approved by the Planning and Zoning Commission. Mr. Lehner seconded. Discussion: Mrs. Wilson asked about further subdividing the acreage north of this subdivision and asked about the processes. The Commission cautioned that doing several minor subdivisions did not negate the processes for a major subdivision. Motion carried.

Mr. Colling moved to approve the agreement with Schubert Geologic and Geographic Services, LLC to provide septic inspections for Converse County. Mr. Lehner seconded, motion carried.

After much discussion involving two very qualified candidates, Mr. Colling moved to appoint Mr. Jared Vollman to the Planning and Zoning Commission for a three-year term ending March 31, 2013. Mr. Lehner seconded, motion carried.

Mr. Tim Schenk and Ms. Deb Catellier, GSG Architecture, reviewed the plans and costs for the remodel of the Public Health Building located on Russell Avenue. Projected dates are: bid package available by May 5, pre-bid meeting May 18, bid opening June 1, awarding of bid June 2 or as soon thereafter as possible.

Mr. Joel Schell, Chairman of the Management Team, discussed the RFPs that were received from Third Party Administrators to process the claims for employees on the County's Health Plan.

Mr. Willox moved to accept BCBSWY as the County's Third Party Administrator effective May 1, 2010. Mr. Colling seconded, motion carried.

Mr. Willox moved to increase each tier of the County Health Insurance Premium by \$31.50 per contract per month. Mr. Colling seconded. Discussion: the County will pay the \$31.50 increase for those employees who receive a County Payroll warrant. Off-line Boards will determine how they fund the increased premium costs. Motion carried.

Mr. Colling moved to approve the Order from the 8th Judicial District Court Judge John Brooks Establishing a Policy Regarding Dangerous Weapons in the Converse County Courthouse. Mr. Willox seconded, motion carried.

The regular meeting adjourned at 4:08 p.m. on April 7, 2010.

Ed Werner, Chair

Attest: _____

Lucile K. Taylor, Converse County Clerk.

Publish: Apr 14/15, 2010