

Unapproved Minutes
Board of Commissioners of Converse County

The regular meeting was called to order on September 6, 2011 at 8:00 a.m. Present were Chair Mike Colling, Vice-Chair Jim Willox, Commissioners Dave Edwards, Major Brown, Tony Lehner and County Clerk Lucile Taylor.

Mr. Brown moved to approve the minutes of the regular meeting on Aug 16, 2011, Mr. Lehner seconded, motion carried.

Mr. Willox moved to approve accounts payable 874986.82: 10820.00 A Diamond Trucking; 274.05 AT&T; 305.82 Ace Calibrations; 790 Advanced Law Enforcement Rediness; 31667.92 AFD Pavement Marking; 3410.71 Aflac; 411.10 Al's Metal Work; 230 Alcohol & Drug Testing; 808.50 ALSCO; 52 Applied Concepts/Stalker Radar; 1267.50 Arrow Electric; 350.58 Atlas Reproduction; 781.69 B&B Leasing; 351.45 Bloedorn Lumber; 105579.62 BCBS of WY; 171.29 Bob Barker Co; 407 Bob Ruwart Motors; 700 Botany Bay; 1250 Boys & Girls Club, Douglas; 1875 Boys & Girls Clubs, Central WY; 97.16 Brothers Propane; 2.07 Bryson Jo; 5385.98 CANDO; 170.15 Casper Star Tribune; 215 Castro, Dayle Kirstan; 3768.85 CenturyLink; 244.50 Chub's Grub; 1285.05 City of Douglas; 670 Clerk of District Court; 600 Clerk of District Court Casper; 287.90 Communication Tech; 123.90 Communicomm; 81.70 CSA; 203.40 Conseco Health Ins; 106.74 CC 4-H Council; 87478.29 CC Bank; 33900 CC Firewise; 19.93 CC Health; 26 CC Weed & Pest; 700 Covenant Ins; 61.90 Cowboy Car Wash; 1015 CPA Advantage; 482.49 Creative Concepts; 13342.75 Crick Water Grill; 206.50 Culligan; 3333.93 Dark Water Asphalt; 700 Defensive Edge Training; 143.99 Dell; 6365.92 Dept of Employment; 100 DEQ; 833.34 Douglas Chamber; 8363.96 Douglas Budget; 972.13 Douglas Business Center; 2122.67 Douglas Hardware Hank; 6666.67 Douglas Sr Citizens; 299.10 Douglas Tire Center; 947.32 Drive Train Ind; 5000 Emergency Communications; 778.21 Emery Septic; 366.85 Farmer Bros; 162.84 Fastenal Co; 192.50 GAPS Service; 600.28 Gene's Plumbing; 3800 Geotec Ind; 1000 Gibsons Customs Paint & Body; 450 Glenrock Health Center; 10 Glenrock Independent; 1333.34 Glenrock Paleontological Museum; 6666.67 Glenrock Sr Citizens; 1425 Global Ops Agency; 2250 Gorman Funeral Homes; 738.53 Grainger; 160 Grant, Richard Brendon; 10242.36 Greiner; 305.58 H&H Electric; 1594.12 Hartford Life; 693 Holiday Inn Express; 33.30 Holler Jane; 33891.43 Homax; 74.75 Home Town Printed Apparel; 861 HUB-BHJ Ins; 26.64 Hunter Ann; 782.85 Identix; 5584.68 Inberg-Miller Engineers; 1193.31 InterMountain Record Center; 800 Ireton, Marcia R; 350 Jerri Barrett Counseling; 1686.15 Jerry's Welding; 56906.90 Judd Construction; 53140 K&R Const; 30 Kilmer Sharon; 2695.66 Kone; 22.93 Koss Eric; 8165 LN Curtis & Sons; 1166.66 Laramie Peak Humane Society; 89.75 Lariat Intl Trucks; 66.60 Leetch, Pam; 35 Les Locksmith; 6945 Levi's Backhoe; 925.13 Lexisnexis Matthew Bender; 4700 Little Shell Trucking; 558 Lovitt, Daniel; 62 McCullough Pamela; 3625.50 McKee Robert; 737.25 MHCC; 24.50 Merback Award; 309.92 Metal Craft I.D.; 2920 Miller Corinne; 175 Miller, Lance Robert; 895 Modern Electric; 34213.60 Motorola; 642.24 NAPA; 5433.75 Natrona Co Attorney; 4044.39 NBS; 323.55 Norco; 1032.08 Office Depot; 723.21 OK Wrecking; 3083.17 Orbitcom; 5193.92 Orchard Trust; 1670 Palen Law Offices; 235.29 Pamida; 19980 Paris Wayne; 305.60 Park Supply; 297.17 Patterson Linda; 675 Peak Fitness; 48.60 Physician Sales; 2882.52 Pictometry Intl; 607.66 Pierce's Body; 603.08 Pioneer Printing; 15 Pitney Bowes; 2742.42 Plainsman; 10320 Platte Co SO; 300 Post, Wylie and Assoc; 117.55 Pre-Paid Legal; 3500 Price Pumping Service; 1005.66 Qwest; 761.25 R&R Rest Stops; 190.20 Raceway Lube; 73.40 Red's Automotive; 15 Reiter Machine Fabrication; 2479.75 Rescue Source; 19.35 Richardson, Holly; 100 Richardson, Jonathan William; 48.03 Rittel Dawn; 7930.30 RMP; 195.90 Ron's Supply; 2546.11 Roscoe Steel; 204.38 Safeway; 3 Safeway; 150 Sage Landscaping; 1441.01 Sam's; 202.03 Sanofi Pasteur Inc; 175 Sebesta Rug & Leather Care; 19.99 Shad's KM Electronics; 898.07 Shatto's Frontier Drug; 27.75 Shuler Kristy; 1872 Sidwell Co; 466.20 Slough Jeanne; 11820 Sonesen, Keith; 31.22 Source Gas; 2606.25 Stearns, Jane MS LPC; 320 Sweet, Doris M; 289 Thies, John; 3750 TY Pickett; 1578.60 Town of

Glenrock; 547.42 Tri-State Equip; 125 Two Way Radio; 176 USPO; 59.87 UW; 2936.89 Upbeat; 20.07 Utility Bill Solutions; 72 Van Hise, Paul J; 1862.81 Verizon; 12829.74 Visa; 486.72 Visionary; 2760 VoA; 2904 Weidenhamer, Leslie; 61.05 Werner, Ed; 1294.80 West Group; 68015 White's Mountain Motors; 205 Wilson, James; 457.94 Wingfoot Commercial Tire; 3850.28 Wy Dept of Employment; 60 WY Dept of Health; 5862.36 WY Machinery; 20 WPOA; 53824.73 WRS; 1000 WSF; 771.91 WY Stationery; 50 WY T2/LTAP Center; 500 WyoTech; 1446.27 Xerox; 2500 YDS; monthly reports Jul Clerk of DC 2967.07, Offender Monitoring 160; Aug Assessor 999.75; tax cancellation: memos 2012-01 Peter Woeck 151.63; Larry Beardin 2012-02 168.91; 2012-03 William Rogers 1.98; 2012-04 Thunder Creek Gas 1230.97; 2012-05 Thunder Creek Gas 3643.90; 2012-06 Thunder Creek Gas 662.42; 2012-07 Thunder Creek Gas 6743.04; 2012-08 Manuel Amador 10.71; warrants to void 33889 Linda York 150; 35342 McKee Medical Center 263.40; Mr. Brown seconded, motion carried.

Mr. Willox moved to approve the Grant Award for U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency Grant Programs Directorate FY 2011 Emergency Management Performance Grant (EMPG) in the amount of \$29,042 from October 1, 2011 to March 31, 2012 CFDA# EMPG-97.042; Project ID: 11-GPD-CON-EM-GCF11, Mr. Lehner seconded, motion carried.

Mr. Brown moved to approve the Lease Agreement between the Laramie Peak Humane Society and Converse County beginning September 6, 2011 at a cost of \$1 per year, Mr. Willox seconded, motion carried.

Mr. Lehner moved to approve the Local Government Liability Pool Joint Powers Agreement that authorizes the Fairway Estates Improvement District to receive liability coverage through LGLP, Mr. Edwards seconded, motion carried.

Mr. Lehner moved to ratify the Notice to Proceed issued to Simon Contractors for the Ross Road Rehabilitation Project, Mr. Willox seconded, motion carried.

Mr. Edwards moved to approve the Grant Award Agreement for the US Department of Health and Human Services Public Health Preparedness and Response for Bioterrorism Wyoming Department of Health and Converse County Public Health Nursing Services in the amount of \$77,119 from October 1, 2011 through September 30, 2012; CFDA# 93.069, Mr. Brown seconded, motion carried.

The Commission concurred with the recommendation of the Converse County Insurance Management Team in denying the application of the Glenrock Area SWDD to join the County Employees' Health Insurance Plan.

Mr. Brown moved to appoint Mrs. Donna Geho and Mr. Jerome Popp to three-year terms (ending August 2014) on the Glenrock Area Solid Waste Disposal District, Mr. Lehner seconded, motion carried.

Mr. Edwards moved to go into Executive Session regarding personnel at 10:33 a.m., Mr. Brown seconded, motion carried.

The regular meeting reconvened at 11:27 and recessed into a Public Hearing at 11:30 a.m. to obtain citizens' comments on the following proposed vacation and replat of Lot 5 into Lots 7 and 8 of Edwards Subdivision located in NE¼ NE¼ of Sec. 17, T32N, R71W of the 6th P.M., Converse County. Mrs. Holly Richardson, Special Projects, reviewed the vacation and replat.

The regular meeting reconvened at 11:37 a.m.

Mr. Lehner moved to approve the Vacation and Replat of the Edwards Subdivision as submitted, Mr. Edwards seconded, motion carried.

The regular meeting recessed at 12:00 p.m. and reconvened at 1:00 p.m.

Mr. Willox moved to approve the Permit Application of Qwest, dba Century Link, to bore Windy Ridge Road (CR 14), Mr. Edwards seconded, motion carried.

Mrs. Jennifer Barker discussed a possible leave of absence from her position with CC 4-H to student teach from January 1, 2012 through May 1, 2012.

The regular meeting recessed at 4:25 p.m. and reconvened at 8:10 a.m. on September 7, 2012.

Mrs. Kristy Shuler discussed the Employee Recognition Program to be held on December 14, 2011, at the Moose Club.

Mr. Lehner moved to approve the Memorandum of Understanding Between the Douglas Police Department and the Converse County Sheriff's Office to provide law enforcement assistance effective on the date of the last signature, ending no later than January 30, 2015, Mr. Edwards seconded.

Discussion: the MOU was re-submitted due to the appointment of the new Chief of Police, Steven A. Annhetts. Motion carried.

Mr. Vern Moore, Ogallala Ranch, asked the County to realign a portion of Ross Road to the east of his property for safety and health concerns that are a result of the increased oil field traffic. Mr. Moore believes he may be able to get some help with the reconstruction project from the oil field companies. The Commission had concerns that the proposed realignment needs approval from the State of Wy and BLM to cross their land with a County road. Mr. Scott McWilliams, R&B, will meet with Mr. Vern Moore to investigate possible routes.

Mr. Willox moved to approve the sale by Glenrock Fire Department of the Telesqurt Unit 533 to Glendo Fire Department for \$3,500, Mr. Edwards seconded, motion carried.

The Commissioners discussed with Mrs. Holly Richardson her current job title and position description. The Commission decided to have her position be called Director, Special Projects.

Ms. Ali Tavelli and Mr. Louis Racchini, Trihydro, reviewed the Use Control Area program that is available for use under the Voluntary Remediation Program as it pertains to the former Glenrock Refinery. They believe ConocoPhillips will submit an application to the County, possibly in October, for the County's review. Public hearings will be held for citizens' comments.

The regular meeting recessed at 12:00 p.m. and reconvened at 1:00 p.m.

Mr. Brown moved to approve the change orders requested by Judd Construction for the CH Basement Remodel Project in the amounts of \$2,388 and \$1,517, Mr. Edwards seconded, motion carried.

Mr. Willox moved to approve the Change Order requested by K&R Construction for the removal of trace amounts of asbestos in the window caulk, as required by the DEQ, for the Courthouse Window Replacement Project at a cost of \$40,630, Mr. Edwards seconded, motion carried.

Mr. Ron McNare said he would be at the Douglas Ambulance Building on Monday, September 12, 2011 at 7:30 a.m. to remove the plastic and kill the mold in the ceiling. Commissioner Brown will coordinate with MHCC Ambulance personnel.

The regular meeting adjourned at 2:00 p.m. on September 7, 2011. /s/ Michael F. Colling,
Chair Attest: Lucile K. Taylor, Converse County Clerk

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