

**FIRE SUPPRESSION AUTHORITY BOARD
MEETING MINUTES**

February 11, 2019

I. Call to Order

The meeting was called to order by Chairman Rick Andrews at 12 p.m.

II. Roll Call

A. Board Members Present:

Chairman – Rick Andrews

Vice Chair – Mary Nicol

Secretary – Teresa Montgomery

Treasurer –

Members – Bruce Roumell, Joel Schell

Ex Officio – Tom Reed

B. Board Members Absent: JJ Werner, Rob Brewer

C. Others Present: Mandy Horr *for* JJ Werner, Hummer Wickett *for* Rob Brewer, Kerry Shatto, Terri Sherman, Russ Dalgarn, Shon Lindsay

III. Approval of Minutes

H. Wickett motioned to approve the minutes of the January 14, 2019, FSA Board meeting; B. Roumell seconded. All Ayes. Motion Carried.

IV. Treasurer's Report

As of February 11, 2019, the balance in the FSA account was \$2,394,777.90. Expenses for January 15, 2019 through February 11, 2019 were in the amount of \$93,125.56. M. Nicol moved to approve the treasurer's report; J. Schell seconded. All Ayes. Motion Carried.

V. Old Business

A. The FSA By-Laws have been updated pursuant to the January meeting.

B. The Board discussed who should be on the bank's signature card – officers or voting members, and whether or not anyone needs a surety bond. The Kreycik accounting firm retains and issues all checks. All expenditures are reviewed by Kreycik and the fire departments, which limits the risk. The exposure is at the Kreycik level so no surety bonds are needed. The signature card was discussed. M. Nicol moved to have only members with voting privileges be on the signature card for the bank, those members include Rick Andrews, Mary Nicol, Teresa Montgomery, JJ Werner, Bruce Roumell, Rob Brewer and Joel Schell; B. Roumell seconded. All Ayes. Motion Carried.

C. GFD is working with the State to get a permit for a generator.

D. T. Reed reviewed the pre-season fire prevention discussion. Twenty-eight people attended. There is work to do in communications. Everyone needs to be on the same tach channel. Some rural fire trucks have WyoLink while most have the conventional radios. Trucks from all departments that have WyoLink need to switch to the conventional channel so all communication can be heard when rural trucks are on scene. Dispatch does not have a conventional radio channel. The incident commander reports to dispatch via WyoLink. RFD needs to check in so everyone knows they are there. The new CAD system will help somewhat but department procedures may need to be adjusted. All rural fire trucks have not converted to WyoLink because of cost purchase and installation, and also the expense if WyoLink starts charging; RFD has sixty trucks. WyoLink has not started to bill and have been told that they need to bill everyone, not just municipalities and counties. The Board discussed possibly budgeting to have a few trucks per year updated to WyoLink. The WyoLink coverage is good throughout the county with the exception of on top of the mountain. The WyoLink channel for RFD has been programmed

but is not being used. All departments need to use conventional radios until all rural trucks are upgraded to WyoLink when RFD is on scene. T. Reed will work with RFD on training to use radios.

E. DFD added six people to their department.

F. A draft financial report was received from Julie Melder, CPA. She needs the GFD budget in order to finalize.

VI. New Business

A. Department budgets will be approved during the April board meeting.

B. The new ISC process was discussed. Departments need to list out potential impacts and visit with their municipality or the county regarding the same.

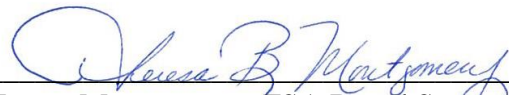
C. Various oil companies on a local level are interested in helping with the funding for the training center. They will talk to their corporate offices regarding the same.

D. T. Sherman stated one new person has started with dispatch. Other vacancies will be filled in the near future.

E. Minutes regarding the purchase of the original CDs are being reviewed so that the interest income can be applied to the department accounts accordingly.

VII. Adjournment

The next meeting will be on Monday, March 11, 2019, at the Golf Club at noon. B. Roumell moved to adjourn the FSA Board meeting of February 11, 2019; M. Nicol seconded. All Ayes. Motion Carried.



Teresa Montgomery, FSA Board Secretary

c: Converse County Commissioners
City of Douglas
Town of Glenrock
Town of Rolling Hills
Town of Lost Springs