

Lucile K. Taylor - Converse County Clerk

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December 2019

To: ALL VENDORS

From: THE BOARD OF COUNTY COMMISSIONERS

Re: 2020 VOUCHER/INVOICE DEADLINE

All vouchers/invoices must be submitted to the County Clerk's Office NO LATER THAN 12:00 O'CLOCK NOON on the below specified day prior to the Commissioners meeting. BE ADVISED, cut off dates may vary for individual departments. The commissioners meet on the **FIRST Tuesday of each month:**

Monday, December 30,	TO BE APPROVED JANUARY 7, 2020
Tuesday, January 28,	TO BE APPROVED FEBRUARY 4, 2020
Tuesday, February 25,	TO BE APPROVED MARCH 3, 2020
Tuesday, March 31,	TO BE APPROVED APRIL 7, 2020
Tuesday, April 28,	TO BE APPROVED MAY 5, 2020
Tuesday, May 26,	TO BE APPROVED JUNE 2, 2020
Monday, June 29,	TO BE APPROVED JULY 7, 2020
Tuesday, July 28,	TO BE APPROVED AUGUST 4, 2020
Tuesday, August 25,	TO BE APPROVED SEPTEMBER 1, 2020
Tuesday, September 29,	TO BE APPROVED OCTOBER 6, 2020
Tuesday, October 27,	TO BE APPROVED NOVEMBER 3, 2020
Friday, November 20,	TO BE APPROVED DECEMBER 1, 2020
Monday, December 28,	TO BE APPROVED JANUARY 5, 2021

Vouchers/Invoices received later than the time indicated will not be processed until the following month. The County DOES NOT pay SERVICE CHARGES.