

AID TO OTHERS FUNDING REQUEST Checklist

DONE	Application	NOTES
	1st Page: Complete all boxes; do not staple pages	
	2nd Page: Complete all questions, be specific	
	3rd Page: List all funding sources, INCLUDING Requests	
	Financial Statement: assets, liabilities, income, expenses	
	Current budget	
	Proposed budget	
	Public Liability Insurance Coverage Document	
	Signatures & Date	
	(Do Not Forget Signatuares)	
	SUBMIT 1 ORIGINAL AND 5 COPIES	
	No Staples, please use paperclips	
DONE	Contract for Services	
	Leave dollar amount lines blank; County will complete	
	Provide signatures and all contact information	
	Scope of Work	
	In this area, list general services to be addressed	
	<u>Services must be listed here</u> , even if listed elsewhere in your budget papers.	
	SUBMIT 1 ORIGINAL	
DONE	Intentionally left blank for future use.	NOTES