

Final Budget

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Converse County Weed & Pest	
Budget Hearing Information	
PO Box 728 / 59 Highway 59	Location: Converse County Weed & Pest office
Douglas, WY 82633	Date: 7/1/2019
307-358-2775	Time: 5:30P.M.
Converse County	Budget Prepared by: Shaynna Hofstetter

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The Converse County Weed and Pest Control District submits this Budget to adequately finance a program of controlling designated noxious weeds and pests in Converse County. The program will continue with an 80% cost share on chemicals, renting equipment for adequate control, work at a minimum charge and control of prairie dogs, mosquitoes, grasshoppers and County road right-of-way noxious weed problems.

S-B RESERVE DESCRIPTION

The Converse County Weed and Pest Control District respectfully submits this budget to the Commissioners of Converse County for their consideration and approval. Reserves held by Converse County Weed and Pest are to be used in the case of emergencies such as unpredicted insect invasion, weed explosions, fires, accidents, etc.

S-C

Names of Board Members	Date of End of Term
John Sullivan	1/31/23
Garret Falkenburg	1/31/21
Larry Reed	1/31/21
Jess Dickau	1/31/21
Chuck Pellatz	1/31/21
Brady Vollman	1/31/23
William Grant	1/31/23

Does the district have regular office hours exceeding 20 hours per week? Yes

If Yes, enter

Address of office: 59 Highway 59

City, State, Zip: Douglas, WY, 82633

Phone Number: 307-358-2775

Hours Open: Winter hours 8:00-12:00 1:00-4:00 Summer 7:00-4:00

Where are the minutes of your board meeting available for public review?
Converse County Weed & Pest office

How and where are the notices of meeting posted for the public?
In the Douglas Budget and Glenrock Independent Newspapers

Where are the public meetings held?
Converse County Weed and Pest office

FINAL BUDGET SUMMARY

OVERVIEW		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$1,792,191	\$1,814,547	\$2,827,467	\$2,827,467
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$1,392,029	\$1,324,208	\$3,992,947	\$3,992,947
S-5	<i>Amount requested from County Commissioners</i>	\$907,452	\$531,418	\$972,167	\$972,167
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-7	Operating Revenues	\$212,950	\$187,764	\$270,000	\$270,000
S-8	Tax levy (From the County Treasurer)	\$907,452	\$531,418	\$972,167	\$972,167
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$271,626	\$605,026	\$980,300	\$980,300
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$1,392,029	\$1,324,208	\$2,222,467	\$2,222,467

FY 7/1/19-6/30/20 Converse County Weed & Pest

EXPENDITURE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-15	Capital Outlay	\$28,147	\$20,409	\$72,400	\$72,400
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$209,576	\$225,668	\$309,206	\$309,206
S-18	Operations	\$1,426,387	\$1,428,587	\$2,281,500	\$2,281,500
S-19	Indirect Costs	\$128,081	\$139,884	\$164,361	\$164,361
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$1,792,191	\$1,814,547	\$2,827,467	\$2,827,467

DEBT SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$0	\$0	\$1,770,480	\$1,770,480

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: PO Box 728 / 59 Highway 59
Douglas, WY 82633

PREPARED BY: Shayna Hofstetter

DISTRICT PHONE: 307-358-2775

Final Budget

Converse County Weed & Pest
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2020 _____

PROPERTY TAXES AND ASSESSMENTS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$907,452	\$531,418	\$972,167	\$972,167
R-1.2	Other County Support				

FORECASTED REVENUE

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) _____				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$212,950	\$187,764	\$270,000	\$270,000
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$212,950	\$187,764	\$270,000	\$270,000
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$20,746	\$18,867	\$25,000	\$25,000
R-5.2	Other: Specify _____				
R-5.3	Other: See Additional _____	\$250,880	\$586,158	\$955,300	\$955,300
R-5.4	Total Miscellaneous	\$271,626	\$605,026	\$980,300	\$980,300
R-5.5	Total Forecasted Revenue	\$484,577	\$792,790	\$1,250,300	\$1,250,300
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Final Budget

Converse County Weed & Pest

FYE 6/30/2020

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$16,980	\$0	\$10,000	\$10,000
E-1.2	Vehicles	\$0	\$9,100	\$40,400	\$40,400
E-1.3	Office Equipment	\$1,488	\$2,727	\$5,000	\$5,000
E-1.4	Other (Specify)				
E-1.5	Other equipment	\$686	\$0	\$5,000	\$5,000
E-1.6	Building Maintenance & Re	\$8,993	\$8,206	\$10,000	\$10,000
E-1.7	see additional details		\$376	\$2,000	\$2,000
E-1.8	TOTAL CAPITAL OUTLAY	\$28,147	\$20,409	\$72,400	\$72,400

ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$184,521	\$197,606	\$227,106	\$227,106
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	\$2,003	\$728	\$6,000	\$6,000
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	Board Expense	\$14,081	\$13,759	\$25,000	\$25,000
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	Council Dues	\$2,500	\$2,500	\$2,500	\$2,500
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$3,896	\$7,538	\$8,000	\$8,000
E-5.2	Office equipment, rent & repair	\$0	\$2,727	\$5,000	\$5,000
E-5.3	Education	\$2,469	\$80	\$8,000	\$8,000
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Mapping	\$0	\$0	\$25,000	\$25,000
E-5.7	Printing	\$0	\$0	\$1,600	\$1,600
E-5.8	see additional details	\$106	\$730	\$1,000	\$1,000
E-6	TOTAL ADMINISTRATION	\$209,576	\$225,668	\$309,206	\$309,206

Final Budget

Converse County Weed & Pest

FYE 6/30/2020

OPERATIONS BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$65,669	\$60,721	\$125,000	\$125,000
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage	\$0	\$0	\$0	
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Training	\$853	\$1,006	\$1,500	\$1,500
E-9.2	Genral Repairs	\$9,824	\$11,401	\$16,000	\$16,000
E-9.3	Parts	\$20,883	\$21,324	\$20,000	\$20,000
E-9.4	Spray Equipment	\$24,070	\$58,594	\$45,000	\$45,000
E-9.5	see additional details	\$30,572	\$28,774	\$44,000	\$44,000
E-10	Program Services (List)				
E-10.1	Pesticide Supplies	\$779,285	\$547,106	\$800,000	\$800,000
E-10.2	WPMA Designated or De	\$153,263	\$194,607	\$300,000	\$300,000
E-10.3	Mosquito Control	\$47,145	\$0	\$50,000	\$50,000
E-10.4	Bio Control	\$15,450	\$3,750	\$30,000	\$30,000
E-10.5	see additional details	\$479	\$97,920	\$475,000	\$475,000
E-11	Contractual Arrangements (List)				
E-11.1	Contractor	\$278,805	\$403,383	\$375,000	\$375,000
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Mislaneous	\$89	\$0		
E-12.2	_____				
E-12.3	_____				
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$1,426,387	\$1,428,587	\$2,281,500	\$2,281,500

Final Budget

Converse County Weed & Pest

FYE 6/30/2020

INDIRECT COSTS BUDGET

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-14 Insurance				
E-14.1 Liability	\$11,677	\$11,364	\$12,000	\$12,000
E-14.2 Buildings and vehicles				
E-14.3 Equipment				
E-14.4 Other (Specify)				
E-14.5 Bonds	\$250	\$250	\$500	\$500
E-14.6				
E-14.7				
E-15 Indirect payroll costs:				
E-15.1 FICA (Social Security) taxes	\$19,140	\$19,762	\$25,400	\$25,400
E-15.2 Workers Compensation	\$4,952	\$5,304	\$6,000	\$6,000
E-15.3 Unemployment Taxes	\$504	\$376	\$2,000	\$2,000
E-15.4 Retirement	\$29,534	\$70,407	\$35,455	\$35,455
E-15.5 Health Insurance	\$62,025	\$32,421	\$83,006	\$83,006
E-15.6 Other (Specify)				
E-15.7				
E-15.8				
E-15.9				
E-17 TOTAL INDIRECT COSTS	\$128,081	\$139,884	\$164,361	\$164,361

DEBT SERVICE BUDGET

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
D-1 Debt Service				
D-1.1 Principal				
D-1.2 Interest				
D-1.3 Fees				
D-2 TOTAL DEBT SERVICE	\$0	\$0	\$0	\$0

Final Budget

Converse County Weed & Pest
 NAME OF DISTRICT/BOARD

FYE 6/30/2020

GENERAL FUNDS

	End of Year	Beginning	Beginning	Final Approval
	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance		\$0	\$500	\$500
C-1.2 Savings and Investments Account Balance		\$0	\$419,830	\$419,830
C-1.3 General Fund CD Balance		\$0	\$1,350,000	\$1,350,000
C-1.4 All Other Funds		\$0	\$150	\$150
C-1.5 Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6 Total Estimated Cash and Investments on Hand	\$0	\$0	\$1,770,480	\$1,770,480
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$0	\$0	\$0	\$0
C-2.3 Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4 Estimated Non-Restricted Funds Available	\$0	\$0	\$1,770,480	\$1,770,480

SINKING & DEBT SERVICE FUNDS

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 Date of Reserve Approval in Minutes: _____				
C-3.3 Amount to be added to the reserve				
C-3.4 Date of Reserve Approval in Minutes: _____				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes: _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2 Date of Reserve Approval in Minutes: _____				
C-4.3 Amount to be added to the reserve				
C-4.4 Date of Reserve Approval in Minutes: _____				
C-4.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes: _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes: _____				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes: _____				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent				
C-5.7 Date of Reserve Approval in Minutes: _____				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

