

# Final Budget

SUNDANCE MEADOWS WATER DISTRICT	
Budget Hearing Information	
PO BOX 1347	Location: 26 SIERRA
DOUGLAS, WY, 82633	Date: 06/18/19
307-358-4104	Time: 7:00 p.m.
Converse County	Budget Prepared by: Gary J Lambert

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>PUBLIC NOTICE NOTICE OF BUDGET HEARING</p> <p>SUNDANCE MEADOWS WATER DISTRICT &amp; SPECIAL IMPROVEMENT DISTRICT PO Box 1347 Douglas, Wyoming 82633</p> <p>Notice of the 2019 - 2020 budget public hearing to be held at: 26 Sierra on Tuesday June 18, 2019 at 7:00 pm.</p> <p>Publish: June 5 &amp; 12, 2019</p> <p>I believe our mission is and has always been to provide safe water to our membership and to maintain our investment responsibly. We have transitioned to a new operator with the assistance of Dave Edwards, a veteran operator and Public Works specialist and we will be trying to make sure our new operator who is covering three other systems with ours will keep us viable in the long term.</p>		

S-B	RESERVE DESCRIPTION
For future improvements and upgrades as well as additional members	

S-C		Does the district have regular office hours exceeding 20 hours per week?
<b>Names of Board Members</b>	<b>Date of End of Term</b>	<input type="checkbox"/> No
Chuck Mangus	11/1/20	
Brad Sishc	11/1/20	
James Morgan	11/1/22	
James A Hardee	11/1/22	
Les Collins	11/1/22	

**If no above:** Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?  Yes

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

## FINAL BUDGET SUMMARY

OVERVIEW		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-1	<b>Total Budgeted Expenditures</b>	\$27,607	\$31,862	\$39,333	\$39,333
S-2	<b>Total Principal to Pay on Debt</b>	\$26,918	\$27,589	\$28,412	\$28,412
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$0	\$0	\$0
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$180,361	\$186,187	\$195,471	\$195,471
S-5	<i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6	<b>Additional Funding Needed :</b>			\$0	\$0

REVENUE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-7	<b>Operating Revenues</b>	\$61,926	\$67,710	\$68,234	\$68,234
S-8	<b>Tax levy (From the County Treasurer)</b>	\$0	\$0	\$0	\$0
S-9	<b>Government Support</b>	\$0	\$0	\$0	\$0
S-10	<b>Grants</b>	\$0	\$0	\$0	\$0
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$77	\$119	\$150	\$150
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0

S-14	<b>Total Revenue</b>	\$62,003	\$67,829	\$68,384	\$68,384
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FY 7/1/19-6/30/20 SUNDANCE MEADOWS WATER DISTRICT

EXPENDITURE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-15	<b>Capital Outlay</b>	\$0	\$0	\$0	\$0
S-16	<b>Interest and Fees On Debt</b>	\$6,855	\$6,184	\$5,361	\$5,361
S-17	<b>Administration</b>	\$3,145	\$3,864	\$4,672	\$4,672
S-18	<b>Operations</b>	\$17,107	\$21,314	\$28,800	\$28,800
S-19	<b>Indirect Costs</b>	\$500	\$500	\$500	\$500
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$27,607	\$31,862	\$39,333	\$39,333

DEBT SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-21	<b>Principal Paid on Debt</b>	\$26,918	\$27,589	\$28,412	\$28,412

CASH AND INVESTMENTS		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$118,358	\$118,358	\$127,087	\$127,087

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$0	\$0	\$0	\$0
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	\$0
S-31	<b>Subtotal</b>	\$0	\$0	\$0	\$0
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$0	\$0	\$0	\$0

*End of Summary*

Date adopted by Special District \_\_\_\_\_

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

**DISTRICT ADDRESS:** PO BOX 1347  
DOUGLAS, WY, 82633

**PREPARED BY:** Gary J Lambert

**DISTRICT PHONE:** 307-358-4104

# Final Budget

SUNDANCE MEADOWS WATER DISTRICT  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 06/30/20 \_\_\_\_\_

## PROPERTY TAXES AND ASSESSMENTS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	<b>Tax Levy (From the County Treasurer)</b>				
R-1.2	Other County Support				

## FORECASTED REVENUE

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) _____				
R-2.5	<b>Total Government Support</b>	\$0	\$0	\$0	\$0
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges	\$3,477	\$12,650	\$13,000	\$13,000
R-3.2	Sales of Goods or Services	\$10,015	\$6,626	\$6,800	\$6,800
R-3.3	Other Assessments	\$48,434	\$48,434	\$48,434	\$48,434
R-3.4	<b>Total Operating Revenues</b>	\$61,926	\$67,710	\$68,234	\$68,234
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	<b>Total Grants</b>	\$0	\$0	\$0	\$0
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$77	\$119	\$150	\$150
R-5.2	Other: Specify _____				
R-5.3	Other: Additional _____				
R-5.4	<b>Total Miscellaneous</b>	\$77	\$119	\$150	\$150
R-5.5	<b>Total Forecasted Revenue</b>	\$62,003	\$67,829	\$68,384	\$68,384
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

# Final Budget

SUNDANCE MEADOWS WATER DISTRICT  
 NAME OF DISTRICT/BOARD

FYE 06/30/20

## CAPITAL OUTLAY BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	\$0	\$0	\$0	\$0

## ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$3,075	\$3,420	\$3,600	\$3,600
E-4.3	Other (Specify)				
E-4.4	Elections	\$0	\$318	\$350	\$350
E-4.5	_____				
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$0	\$39	\$100	\$100
E-5.2	Office equipment, rent & repair	\$70	\$72	\$72	\$72
E-5.3	Education			\$500	\$500
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Fees	\$0	\$15	\$50	\$50
E-5.7	_____				
E-5.8					
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	\$3,145	\$3,864	\$4,672	\$4,672

# Final Budget

SUNDANCE MEADOWS WATER DISTRICT

FYE 06/30/20

## OPERATIONS BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Cost of Water	\$8,100	\$5,422	\$5,600	\$5,600
E-9.2	Demand Charge	\$4,414	\$9,247	\$10,000	\$10,000
E-9.3	Wtr Operator	\$1,400	\$4,680	\$7,200	\$7,200
E-9.4	_____				
E-9.5	_____				
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	_____				
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	Advertisement	\$324	\$81	\$500	\$500
E-11.2	Meter Reading	\$910	\$170	\$1,000	\$1,000
E-11.3	Wtr Sampling Fee	\$1,073	\$200	\$2,000	\$2,000
E-11.4	_____				
E-11.5	_____				
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Utilities	\$269	\$270	\$500	\$500
E-12.2	Water Testing Expense	\$552	\$804	\$1,000	\$1,000
E-12.3	Repairs/Maint/EPA	\$65	\$440	\$1,000	\$1,000
E-12.4	_____				
E-12.5	_____				
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$17,107</b>	<b>\$21,314</b>	<b>\$28,800</b>	<b>\$28,800</b>

# Final Budget

SUNDANCE MEADOWS WATER DISTRICT

FYE 06/30/20

## INDIRECT COSTS BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability		\$500	\$500	\$500	\$500
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		\$500	\$500	\$500	\$500

## DEBT SERVICE BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal		\$26,918	\$27,589	\$28,412	\$28,412
D-1.2	Interest		\$6,855	\$6,184	\$5,361	\$5,361
D-1.3	Fees					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		\$33,773	\$33,773	\$33,773	\$33,773

# Final Budget

SUNDANCE MEADOWS WATER DISTRICT  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 06/30/20 \_\_\_\_\_

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$46,205	\$46,205	\$49,099	\$49,099
C-1.2	Savings and Investments Account Balance	\$17,118	\$17,118	\$17,186	\$17,186
C-1.3	General Fund CD Balance	\$50,000	\$50,000	\$50,000	\$50,000
C-1.4	All Other Funds	\$5,035	\$5,035	\$10,802	\$10,802
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$118,358</b>	<b>\$118,358</b>	<b>\$127,087</b>	<b>\$127,087</b>
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$118,358</b>	<b>\$118,358</b>	<b>\$127,087</b>	<b>\$127,087</b>

## SINKING & DEBT SERVICE FUNDS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
<b>C-3</b>					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

## RESERVES

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
<b>C-4</b>					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

## BOND FUNDS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
<b>C-5</b>					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>