

Instructions

1. This statement is to be filed with the County Assessor within 30 days after the date or postmark date of the assessment schedule, whichever is latest. Mail completed statements to:

Converse County Assessor
Dixie J. Huxtable
PO Box 57
Douglas, WY 82633

2. You shall provide the County Assessor *copies of any evidence or documents you intend to present during the County board of Equalization hearing at the time the protest is filed*, or as soon thereafter as possible, *but not later than fifteen (15) days prior to the scheduled county board of equalization hearing. If you fail to do so, this evidence and/or documents may not be considered at the hearing.*
3. The County Board of Equalization requires that you appear before it at its meeting to be examined and to produce any documents relating to the assessment. Unless you are excused by the Board, upon showing of good cause therefore, you must appear at the meeting of the County Board of Equalization. You will be provided with a notice of the date, time and place of such meeting.
4. No adjustment in an assessment shall be granted to or on behalf of any person who willfully neglects or refuses to attend a County Board of Equalization hearing and be examined or answer any material questions upon the Board's request, or who fails to produce any materials or information requested by the Board.

Statement to Contest Property Tax Assessment

To: Converse County Board of Equalization

State of WYOMING)
) **SS.**
County of CONVERSE COUNTY)

I, _____, file this statement with the Board of Equalization of Converse County for the purpose of contesting a property tax assessment of property owned or controlled by the undersigned and state the following reasons why the assessment is incorrect:

I do solemnly swear (or affirm) that the above information and any other information to be provided by me to the Board of Equalization pursuant to this contest of assessment is and shall be full, true, correct and complete to the best of my knowledge, so help me God.

Owner

Date

Property Tax Assessment – Contested Valuation

Name of Owner

Parcel Number

Mailing Address

Legal Description

Property's Physical Address

Area Code and Phone Number

Type of Property

- Residential Commercial Agricultural Mobile Home
 Other: _____

Valuation summary by Property Type

	Land	Building
A. Assessor's Value		
B. Property Owner's Value		
C. Protested Amount		

Specific Conditions(s) Affecting Value Decrease

- A. Land: _____

- B. Building: _____

- C. Other: _____
