

**Converse County
Request for Exceptions**

In accordance with the third continuation and modification of statewide Public health Orders 1-3 Issued by Governor Gordon on April 28, 2020, a Request for Exception is made for a variance to the Orders.

Facility Name:	Bearcat Stadium - Douglas High School	Telephone:	307-358-2940
Contact Person:	Ryan Mackey	Telephone:	rmackey@ccsd1.org
Mailing Address:	1701 Hamilton Ave.	Fax Number:	
City:	Douglas	State/Zip:	Wyoming, 82633
Order # for which this exception is being requested:			
Date on which this exception will begin:			
<ul style="list-style-type: none"> This is a one day event that will be held on the football field at Douglas High School in Douglas, Wyoming at 10:00 – 4:00 on Sunday, May 10, 2020. 			

Basis for Exception

The specific reason(s) for the request, including why compliance with the order cannot be accomplished or should be given special consideration.

Douglas High School and Converse County School District #1 is requesting exemption for the following reason:

- To safely, effectively, and efficiently host our high school graduation commencement ceremony to honor the graduating class of 2020.

Please explain in detail how the health and safety of the customers/patrons/staff will be maintained if this exception is granted. Specifically, how will you keep customer/patrons/staff six (6) feet apart, how will you ensure proper cleaning is maintained, how will you provide face mask for clients and/or staff, etc.

An explanation of how the health and safety of all stakeholders involved in the commencement ceremony is as follow:

- The original graduation date and time were set for 1:00 pm on May 10, 2020 in the high school gymnasium.
 - This was changed to split the ceremony into two separate ceremonies to limit the number of students and spectators onsite at one time.
- The plan is to now have a ceremony with students last names A-J participate on the football field at 10:00 am and students last names K-Z at 2:00 pm.
 - The students will be spaced out from 35-yard line to 35-yard line to ensure appropriate distance between each student. The students, employees, board members, and hired staff must wear a mask and gloves during the ceremonies. CCSD#1 will provide masks and gloves to all students, employees, board members, and hired staff if participants do not provide their own.

- Spectators are not allowed on the field or in the stadium.
 - Students will be provided one parking ticket at the graduation practices to give to their family. This parking ticket will allow one vehicle on to Logsdon Ln. (north of the football field) to park and watch the ceremony from their vehicle.
 - Students with separated or divorced parents may request one additional parking ticket by emailing the school administration.
 - Spectators are to remain in, on, or next to their vehicle at all times. FM transmission of the ceremony will be broadcast through a local vendor so that all in attendance can hear the ceremony.
- Students will enter and exit the stage with appropriate distances and will have their movements controlled by staff and faculty. The students will provide their own chairs or will have one provided if need be.
- Every speaking aspect of the ceremony will be pre-recorded with the exception of the reading of the names (which will take place from the press box). There will be no microphones on the field.
 - One exception is: the principal will wear a wireless mic to communicate over the PA system in the event of an emergency.
- Student speeches will also be pre-recorded and played over the PA system and through the radio.
 - Student speakers will approach a podium as if they were actually giving a speech. Once their recorded speech concludes, they will wipe down the podium with a disinfectant wipe prior to the next student and/or staff member entering the stage and podium.
- No one will be seated on the stage, no diplomas will be exchanged, and no handshakes will take place.
 - All of the diploma covers will be on a table and each student will grab their own prior to entering the stage. All of the Mother's Day roses will be on another table as the students exit the stage. They will be allowed to grab a rose from the table prior to returning to their seat.
- Drones will film and live stream both ceremonies for those who are not able to attend. The link will be shared via our school district social media outlets and will contain audio. This is being done to limit the number of people who want to view the ceremonies, but are not going to be in one of the approved vehicles on Logsdon Ln.
- A third ceremony will take place at the Speedway on May 10, 2020 beginning at 4:30 pm.
 - Local law enforcement will help park the students perpendicular to the track. They will be spaced out accordingly. All other stakeholders will then be able to "drive through" the students to honk, wave, show appreciation, etc.
 - This was designed and planned in this manner to ensure people do not congregate and violate social distance guidelines during a parade.

The following information was emailed directly to all seniors and parents. The information was also posted to our social media sites, and sent to the newspaper and radio:

Seniors and Parents,

Thank you again for your patience and understanding during this time of uncertainty. Here is a detailed and updated recap of the meeting notes from our zoom session. It is a bit lengthy for the

session did not record the entire meeting for some reason. We apologize for this inconvenience. Please reach out if you have any questions.

- **Graduation Ceremonies** (We have to break it up into two identical ceremonies to ensure safety as directed by guidance from our local health officials).
 - **Graduation will take place on Sunday, May 10, 2020 on the DHS Football Field.**
 - **Ceremony 1 will begin at 10:00 am (students with last name A - J).**
 - **Ceremony 2 will begin at 2:00 pm (students with last name K - Z).**
 - Spectator Parking will be on Logsdon Ln. opposite the press box and will open at 9:00 am for Ceremony 1 and 1:00 pm for Ceremony 2. Due to social distancing guidelines and limited space, we ask that you please remain on or in your vehicle during the ceremony (please remain next to your vehicle during the National Anthem). Your child will bring home from graduation practice a Parking Ticket to place in your window for entrance. Each student is limited to one vehicle of spectators during the ceremony.
 - If there is a special circumstance regarding such, please contact Mr. Mackey (rmackey@ccsd1.org) or Mr. Carr (icarr@ccsd1.org) to request an additional ticket.
 - Both of these ceremonies will include typical features of a traditional graduation ceremony such as: procession, addresses from honor graduates, presentation of diplomas, turning of the tassels, etc.
 - Here are some of the changes that will need to take place during the ceremony to ensure the safety of all:
 - Students will need to wear gloves and a mask during the ceremony (will be able to take mask off for photo on stage).
 - Students are encouraged to wear the mask of their choice. They can be decorated appropriately or made of different fabric designs/decorations. If students do not have a mask or gloves, we will provide them.
 - Students are also allowed to bring their own comfortable chair (favorite camping chair, etc.) If you do not have a chair, or do not want to bring one, we will provide one for the students. You may also decorate these in an appropriate fashion as well.
 - We are planning on covering each ceremony at the football field with drones and are working out the details to be able to live stream the two events. We are also planning on recording the parade with the drones but may not be able to live stream it due to limited WiFi capabilities at the facility.
 - **Ceremony 3 – Graduation Parade – 4:30-5:30 pm @ Speedway**
 - **Students arrive at 3:45 pm**
 - Enter in west gate near Fresh Attitude Floral on Richards St. and proceed to staff and law enforcement that will help you get parked. Students are allowed out of their vehicles and are to stay in close proximity of them. We will ensure each student is spaced out to meet the social distancing guidelines.
 - If you are getting dropped off by a parent, please be sure to bring a chair to sit on. You may also contact Mr. Mackey or Mr. Carr if you need arrangements getting to the parade.

- Students are allowed to appropriately decorate their signs, boards, chairs, vehicle, etc. while remaining stationary on the speedway.
- **Parents, family, friends, and community members enter the speedway at 4:30 pm on the west end near the floral shop on Richards St. to "Drive Through" and congratulate the Class of 2020.** Remember to remain in your vehicles during the drive through Parade. Spectators will then exit out the east end of the track onto Richards St.
 - Law enforcement and staff will slowly keep the traffic moving through the students. Please honk, wave, cheer for, etc. these amazing young adults.
- This drive through parade will last one hour and **students will be dismissed in an orderly fashion out the east end on to Richards St. beginning at 5:30 pm. If you need to pick your child up, please plan on doing so around 5:40 pm to ensure the area is cleared and safe.**

By signing below, I attest that all information provided in this document is correct and will be followed. I also acknowledge that, if granted a copy of the approval will be clearly posted on the entrance to the facility it pertains to.

I understand that this request will be returned to Converse County Public Health and they will forward it to the County Health Officer. It will then be forwarded to the State Health Officer for approval. The time line for state approval is unknown at this time.

I understand I will not be able to operate under this plan until the request is approved.

I also understand approvals will be data-driven and based on state and county metrics.

By executing this request for exemption, the undersigned hereby acknowledges that they have reviewed the requirements of all statewide health orders, that the County Health Officer, the Incident Management Team and its members, as well as Converse County, Wyoming and its officials, have in no way represented whether or not this request will be successful and that the undersigned has completed this request without any promise or understanding from any of the above that this request will be approved. The approval authority lies first with the County Health Officer. If the Request satisfies the County Health Officer's review the Request will be forwarded to the State Health Officer for approval. Approvals are largely based upon the contents of the Request for Exemption.

<i>Ryan M. Mackay</i>	<i>Rym.mg</i>	5/5/2020
PRINTED NAME	SIGNATURE	DATE SIGNED

Submit completed form to: johnna.shepherd1@wyo.gov

Office Use Only

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Approved with revisions <input type="checkbox"/> Not Approved	Comments:	
Signature: Mark S. Campbell, County Health Officer	<i>Mark S. Campbell</i>	Date Signed: 5/6/2020
<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Approved with revisions <input type="checkbox"/> Not Approved	Comments: <i>I don't think that gloves are necessary for students.</i>	
Signature: Wyoming State Health Officer	<i>Johnna Shepherd</i>	Date Signed: 5/7/20

Customer/Patron Use Only

If you feel this facility is non-compliant with the posted Covid-19 operating plan, please call 358-2536 or email: johnna.shepherd1@wyo.gov