

Proposed Budget

SUNDANCE MEADOWS WATER DISTRICT	
Budget Hearing Information	
PO BOX 1347	Location: 22 SIERRA
DOUGLAS, WY 82633	Date: 7/13/2021
307-358-4104	Time: 6:00 P.M.
Converse County	Budget Prepared by: GARY J LAMBERT

S-A **BUDGET MESSAGE** W.S. 16-4-104(d)

PUBLIC NOTICE
NOTICE OF BUDGET HEARING

SUNDANCE MEADOWS WATER DISTRICT & SPECIAL IMPROVEMENT DISTRICT
PO Box 1347
Douglas, Wyoming 82633

Notice of the 2021 - 2022 budget public hearing to be held at:
22 Sierra on Friday July 13, 2021 at 6:00 pm.

Publish: June 30 & July 7, 2021

I believe our mission is and has always been to provide safe water to our membership and to maintain our investment responsibly. We have transitioned to a new operator with the assistance of Dave Edwards, a veteran operator and Public Works specialist and we will be trying to make sure our new operator who is covering three other systems with ours will keep us viable in the long term.

S-B **RESERVE DESCRIPTION**

NONE

S-C

Names of Board Members	Date of End of Term
CHUCK MANGUS	11/1/24
BRAD SISHC	11/1/24
JAMES MORGAN	11/1/22
JAMES A HARDEE	11/1/22
LES COLLINS	11/1/22

Does the district have regular office hours exceeding 20 hours per week? **NO**

W.S. 16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?
CONVERSE COUNTY CLERKS OFFICE

How and where are the notices of meeting posted for the public?
E-MAILED TO MEMBERS

Where are the public meetings held?
BOARD MEMBERS HOMES DETERMINED AT PRIOR MEETING AND RECORDED IN MINUTES

PROPOSED BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$32,555	\$42,209	\$51,381	\$51,381
S-2	Total Principal to Pay on Debt	\$28,589	\$29,122	\$29,850	\$29,850
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$210,663	\$210,524	\$225,484	\$225,484
S-5	Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-7	Operating Revenues	\$70,788	\$70,934	\$81,856	\$81,856
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$1,885	\$1,600	\$1,600	\$1,600
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$72,673	\$72,534	\$83,456	\$83,456
FY 7/1/21-6/30/22 SUNDANCE MEADOWS WATER DISTRICT					

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$5,184	\$4,651	\$3,923	\$3,923
S-17	Administration	\$3,731	\$6,076	\$6,976	\$6,976
S-18	Operations	\$23,140	\$30,982	\$39,982	\$39,982
S-19	Indirect Costs	\$500	\$500	\$500	\$500
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$32,555	\$42,209	\$51,381	\$51,381

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$28,589	\$29,122	\$29,850	\$29,850

CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$137,990	\$137,990	\$142,028	\$142,028

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 5/26/2021

DISTRICT ADDRESS: PO BOX 1347
DOUGLAS, WY 82633

PREPARED BY: GARY J LAMBERT

DISTRICT PHONE: 307-358-4104

Proposed Budget

SUNDANCE MEADOWS WATER DISTRICT
 NAME OF DISTRICT/BOARD

FYE 6/30/2022

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001				
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300	\$14,407	\$14,500	\$20,000	\$20,000
R-3.2 Sales of Goods or Services	4300	\$7,947	\$8,000	\$11,000	\$11,000
R-3.3 Other Assessments	4503	\$48,434	\$48,434	\$50,856	\$50,856
R-3.4 Total Operating Revenues		\$70,788	\$70,934	\$81,856	\$81,856
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$1,635	\$1,600	\$1,600	\$1,600
R-5.2 Other: Specify <u>TAP FEE REFUND</u>	4500	\$250	\$0		
R-5.3 Other: Additional					
R-5.4 Total Miscellaneous		\$1,885	\$1,600	\$1,600	\$1,600
R-5.5 Total Forecasted Revenue		\$72,673	\$72,534	\$83,456	\$83,456
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3	4500				
R-6.4	4500				
R-6.5					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

SUNDANCE MEADOWS WATER DISTRICT
 NAME OF DISTRICT/BOARD

FYE 6/30/2022

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 _____	6200				
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 _____	7013				
E-3.5 _____	7013				
E-3.6 _____					
E-4 Contractual Services					
E-4.1 Legal	7021		\$1,000	\$1,000	\$1,000
E-4.2 Accounting/Auditing	7022	\$3,615	\$4,000	\$4,500	\$4,500
E-4.3 Other (Specify)					
E-4.4 _____ ELECTIONS	7023		\$350	\$350	\$350
E-4.5 _____	7023				
E-4.6 _____					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031		\$100	\$500	\$500
E-5.2 Office equipment, rent & repair	7032	\$76	\$76	\$76	\$76
E-5.3 Education	7033	\$40	\$500	\$500	\$500
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 FEES	7035		\$50	\$50	\$50
E-5.7 _____	7035				
E-5.8 _____					
E-6 TOTAL ADMINISTRATION		\$3,731	\$6,076	\$6,976	\$6,976

Proposed Budget

SUNDANCE MEADOWS WATER DISTRICT

FYE 6/30/2022

OPERATIONS BUDGET

		DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations	7202				
E-7.2	Service Contracts	7203				
E-7.3	Other (Specify)					
E-7.4	_____	7204				
E-7.5	_____	7204				
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage	7211				
E-8.2	Other (Specify)					
E-8.3	_____	7212				
E-8.4	_____	7212				
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	COST OF WATER	7220	\$2,662	\$5,600	\$5,600	\$5,600
E-9.2	CITY DEMAND CHARGE	7220	\$12,182	\$12,182	\$12,182	\$12,182
E-9.3	WTR OPERATOR	7220	\$7,200	\$7,200	\$7,200	\$7,200
E-9.4	_____	7220				
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	ADVERTISEMENT	7230	\$84	\$500	\$500	\$500
E-10.2	METER READING	7230		\$1,000	\$1,000	\$1,000
E-10.3	WTR SAMPLING FEE	7230		\$2,000	\$2,000	\$2,000
E-10.4	_____	7230				
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	UTILITIES	7400	\$324	\$500	\$500	\$500
E-11.2	WATER TESTING FEE	7400	\$688	\$1,000	\$1,000	\$1,000
E-11.3	REPAIRS/MAINT/EPA	7400		\$1,000	\$10,000	\$10,000
E-11.4	_____	7400				
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	_____	7450				
E-12.2	_____	7450				
E-12.3	_____	7450				
E-12.4	_____	7450				
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$23,140	\$30,982	\$39,982	\$39,982

Proposed Budget

SUNDANCE MEADOWS WATER DISTRICT

FYE 6/30/2022

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502	\$500	\$500	\$500	\$500
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 _____	7516				
E-15.8 _____	7516				
E-15.9 _____					
E-17 TOTAL INDIRECT COSTS		\$500	\$500	\$500	\$500

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401	\$28,589	\$29,122	\$29,850	\$29,850
D-1.2 Interest	6410	\$5,184	\$4,651	\$3,923	\$3,923
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$33,773	\$33,773	\$33,773	\$33,773

Proposed Budget

SUNDANCE MEADOWS WATER DISTRICT
 NAME OF DISTRICT/BOARD

FYE 6/30/2022

GENERAL FUNDS

C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts	End of Year	Beginning	Beginning	Pending Approval
			2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	
C-1.1	General Fund Checking	1010	\$63,203	\$63,203	\$16,515	\$16,515
C-1.2	Savings and Investments	1040	\$23,286	\$23,286	\$23,286	\$23,286
C-1.3	General Fund CD Balance	1050	\$51,501	\$51,501	\$102,227	\$102,227
C-1.4	All Other Funds	1020	\$0	\$0	\$0	\$0
C-1.5	Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$137,990	\$137,990	\$142,028	\$142,028

C-2	General Fund Reductions:	2010				
C-2.1	a. Unpaid bills at FYE					
C-2.2	b. Reserves		\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)		\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available		\$137,990	\$137,990	\$142,028	\$142,028

DOA Chart of Accounts	1070
SINKING & DEBT SERVICE FUNDS	

C-3		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES	1090
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C-4		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS	1060
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C-5		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0