

Final Budget

CONVERSE COUNTY WEED AND PEST	
Budget Hearing Information	
PO BOX 728	Location: Converse County Weed and Pest Office
DOUGLAS, WY 82633	Date: July 5th, 2021
307-358-2775	Time: 6:00 PM
Converse County	Budget Prepared by: Shayna Hofstetter

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The Converse County Weed and Pest Control District submits this Budget to adequately finance a program of controlling designated noxious weeds and pest in Converse County. The program will continue with an 80% cost share on chemicals, renting equipment for adequate control, work at a minimum charge and control of prairie dogs, mosquitoes, grasshoppers and County and State right-of-ways noxious weed problems

S-B RESERVE DESCRIPTION

None

S-C

Names of Board Members	Date of End of Term
John Sullivan	1/31/23
Garret Falkenburg	1/31/25
Larry Reed	1/31/25
Jess Dickau	1/31/25
Chuck Pellatz	1/31/25
Brady Vollman	1/31/23
William Grant	1/31/23

Does the district have regular office hours exceeding 20 hours per week? **Yes**

If Yes, enter

Address of office: 59 Highway 59

City, State, Zip: Douglas, WY 82633

Phone Number: 307-358-2775

Hours Open: Winter hours 8:00-12:00 1:00-4:00 Summer 7:00-4:00

Where are the minutes of your board meeting available for public review?

Converse County Weed and Pest Office

How and where are the notices of meeting posted for the public?

In the Douglas Budget and Glenrock Independent Newspapers

Where are the public meetings held?

Converse County Weed and Pest Office

FINAL BUDGET SUMMARY

OVERVIEW	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-1 Total Budgeted Expenditures	\$2,303,186	\$1,463,918	\$3,391,451	\$3,391,451
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues Available	\$2,571,944	\$2,327,656	\$4,355,157	\$4,355,157
S-5 <i>Amount requested from County Commissioners</i>	\$1,280,203	\$779,651	\$1,200,000	\$1,200,000
S-6 Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-7 Operating Revenues	\$433,568	\$266,541	\$250,000	\$250,000
S-8 Tax levy (From the County Treasurer)	\$1,280,203	\$779,651	\$1,200,000	\$1,200,000
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$0	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$858,173	\$1,281,464	\$752,300	\$752,300
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14 Total Revenue	\$2,571,944	\$2,327,656	\$2,202,300	\$2,202,300
---------------------------	-------------	-------------	-------------	-------------

FY 7/1/21-6/30/22 CONVERSE COUNTY WEED AND PEST

EXPENDITURE SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-15 Capital Outlay	\$8,928	\$19,637	\$72,400	\$72,400
S-16 Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17 Administration	\$252,917	\$232,370	\$298,206	\$298,206
S-18 Operations	\$2,041,341	\$1,059,850	\$2,842,000	\$2,842,000
S-19 Indirect Costs	\$0	\$152,061	\$178,845	\$178,845
S-20R Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20 Total Expenditures	\$2,303,186	\$1,463,918	\$3,391,451	\$3,391,451

DEBT SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-21 Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-22 TOTAL GENERAL FUNDS	\$0	\$0	\$2,152,857	\$2,152,857

Summary of Reserve Funds				
S-23 Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0
S-27 Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: PO BOX 728
DOUGLAS, WY 82633

PREPARED BY: Shayna Hofstetter

DISTRICT PHONE: 307-358-2775

Final Budget

CONVERSE COUNTY WEED AND PEST

FYE 6/30/2022

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$1,280,203	\$779,651	\$1,200,000	\$1,200,000
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300	\$433,568	\$266,541	\$250,000	\$250,000
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$433,568	\$266,541	\$250,000	\$250,000
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$30,209	\$31,477	\$25,300	\$25,300
R-5.2 Other: Specify _____	4500				
R-5.3 Other: See Additional _____		\$827,964	\$1,249,987	\$727,000	\$727,000
R-5.4 Total Miscellaneous		\$858,173	\$1,281,464	\$752,300	\$752,300
R-5.5 Total Forecasted Revenue		\$1,291,741	\$1,548,005	\$1,002,300	\$1,002,300
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify): _____					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Final Budget

CONVERSE COUNTY WEED AND PEST
 NAME OF DISTRICT/BOARD

FYE 6/30/2022

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$0	\$0	\$10,000	\$10,000
E-1.2	Vehicles	\$7,299	\$11,430	\$40,400	\$40,400
E-1.3	Office Equipment	\$144	\$1,502	\$5,000	\$5,000
E-1.4	Other (Specify)				
E-1.5	Other Equipment	\$48	\$0	\$5,000	\$5,000
E-1.6	Building Maintenance & repair	\$1,437	\$6,705	\$10,000	\$10,000
E-1.7	see additional details			\$2,000	\$2,000
E-1.8	TOTAL CAPITAL OUTLAY	\$8,928	\$19,637	\$72,400	\$72,400

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$205,358	\$191,505	\$227,106	\$227,106
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	Board Expenses	\$14,145	\$12,896	\$25,000	\$25,000
E-3.5	Council Dues	\$2,500	\$2,500	\$2,500	\$2,500
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$4,215	\$4,344	\$8,000	\$8,000
E-5.2	Office equipment, rent & repair				
E-5.3	Education	\$864	\$905	\$8,000	\$8,000
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Printing	\$0	\$0	\$1,600	\$1,600
E-5.7	Mapping	\$25,000	\$20,000	\$25,000	\$25,000
E-5.8	see additional details	\$835	\$220	\$1,000	\$1,000
E-6	TOTAL ADMINISTRATION	\$252,917	\$232,370	\$298,206	\$298,206

Final Budget

CONVERSE COUNTY WEED AND PEST

FYE 6/30/2022

OPERATIONS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$34,854	\$30,848	\$125,000	\$125,000
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4					
E-7.5					
E-7.6					
E-8	Travel				
E-8.1	Mileage	\$933	\$0	\$10,000	\$10,000
E-8.2	Other (Specify)				
E-8.3					
E-8.4					
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Training	\$664	\$101	\$3,000	\$3,000
E-9.2	General Repairs	\$8,361	\$15,006	\$20,000	\$20,000
E-9.3	Parts	\$12,707	\$10,450	\$25,000	\$25,000
E-9.4	Spray Equipment	\$7,626	\$15,896	\$45,000	\$45,000
E-9.5	see additional details	\$23,614	\$22,354	\$64,000	\$64,000
E-10	Program Services (List)				
E-10.1	Pesticide Supplies	\$760,281	\$741,973	\$900,000	\$900,000
E-10.2	Special Projects	\$679,195	\$13,446	\$775,000	\$775,000
E-10.3	Mosquito Control	\$62,264	\$45,533	\$75,000	\$75,000
E-10.4	Bio Control	\$28,200	\$6,250	\$30,000	\$30,000
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1	Contractor	\$422,642	\$157,993	\$600,000	\$600,000
E-11.2					
E-11.3					
E-11.4					
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Emergency Reserve			\$170,000	\$170,000
E-12.2					
E-12.3					
E-12.4					
E-12.5					
E-13	TOTAL OPERATIONS	\$2,041,341	\$1,059,850	\$2,842,000	\$2,842,000

Final Budget

CONVERSE COUNTY WEED AND PEST

FYE 6/30/2022

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-14 Insurance					
E-14.1 Liability	7502				
E-14.2 Buildings and vehicles	7503		\$12,904	\$15,000	\$15,000
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 Bonds	7505		\$250	\$500	\$500
E-14.6	7505				
E-14.7					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511		\$17,010	\$25,400	\$25,400
E-15.2 Workers Compensation	7512		\$2,859	\$6,000	\$6,000
E-15.3 Unemployment Taxes	7513		\$440	\$2,000	\$2,000
E-15.4 Retirement	7514		\$33,316	\$38,553	\$38,553
E-15.5 Health Insurance	7515		\$85,282	\$91,392	\$91,392
E-15.6 Other (Specify)					
E-15.7	7516				
E-15.8	7516				
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$0	\$152,061	\$178,845	\$178,845

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

CONVERSE COUNTY WEED AND PEST
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2022

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts			
C-1.1	General Fund Checking	1010	\$0	\$500	\$500
C-1.2	Savings and Investments	1040	\$0	\$802,357	\$802,357
C-1.3	General Fund CD Balance	1050	\$0	\$1,350,000	\$1,350,000
C-1.4	All Other Funds	1020	\$0		
C-1.5	Reserves (From Below)		\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$0	\$2,152,857	\$2,152,857

C-2	General Fund Reductions:	2010			
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves		\$0	\$0	\$0
C-2.3	Total Deductions (a+b)		\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available		\$0	\$2,152,857	\$2,152,857

C-3	SINKING & DEBT SERVICE FUNDS	DOA Chart of Accounts
		1070

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

C-4	RESERVES	1090
-----	----------	------

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

C-5	BOND FUNDS	1060
-----	------------	------

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0