

# Final Budget

GLENROCK AREA SOLID WASTE DISPOSAL DISTRICT	
Budget Hearing Information	
PO Box 2126	Location: Converse County Library - Glenrock Branch
Glenrock WY 82637-2126	Date: 7/15/2021
(307) 359-4105	Time: 5:30 p.m.
Converse County	Budget Prepared by: AFS/DK

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

A two-year landfill permit extension has been obtained from the Wyoming Department of Environmental Quality - Hazardous and Solid Waste Division that will allow Cell #1 and Cell #2 to be closed simultaneously. While no longer in use, this extension of the Cell #1 permit will allow for a more cost-effective closure of both landfill cells after Cell #2 is topped off.

The closure permit has been issued. Notifications have been prepared and mailed to all interested parties. Construction is expected to commence in late Summer/Fall of 2021 and will be completed within 12 months. The transfer facility will remain thereafter.

This budget has been adjusted to reflect actual transfer station operations for the upcoming year, which will remain in an expanded capacity after landfill closure. Closure costs are on hand, described in greater detail in Reserves, below.

Since inception in 2004, GASWDD has historically been able to build reserves in addition to operation expenses. These reserves are now sufficient for landfill closure, statutory post-closure requirements for long-term monitoring and mitigation, and post-closure capital investments focused on transfer and recycle only.

Accordingly, while this year will reflect the largest expenditures to date for landfill closure, the district is nonetheless reducing our mil levy request for the upcoming year to 2.0 mils, a reduction of 33%. Future adjustments may be possible, and will be based on actual, transfer-only costs.

The Final Budget has been adjusted to reflect deferred levy income in response to Senate File 60. GASWDD expects to span the transition with use of unrestricted reserves, with minimal impact to services.

**S-B RESERVE DESCRIPTION**

1) WyoStar Closure Account - a restricted account limited to use for actual closure construction, including removal of temporary soil cover, installation of waterproof membrane and methane mitigation system, final grading of permanent soil cover, seeding, erosion control, fencing, and installation of at least one additional long-term groundwater monitoring well. Engineer's estimated cost \$2.6 MM, available balance \$2.6 MM before any legislated financial assistance (available upon application).

**S-C**

Names of Board Members	Date of End of Term	
Jon Maines	8/1/23	Does the district have regular office hours exceeding 20 hours per week? <input type="checkbox"/> No
Kathy Weinsaft	8/1/22	
Arthur Schubert	8/1/21	
Margaret Nunn	8/1/22	
Steve Goppert	8/1/23	
		If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? <input type="checkbox"/> Yes

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

## FINAL BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-1	<b>Total Budgeted Expenditures</b>	\$624,599	\$535,871	\$4,136,675	\$4,136,675
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$70,028	\$958,468	-\$2,935,000	-\$2,935,000
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$3,319,492	\$3,238,065	\$8,201,659	\$8,201,659
S-5	<i>Amount requested from County Commissioners</i>	\$1,461,086	\$1,425,599	\$388,373	\$388,373
S-6	<b>Additional Funding Needed :</b>			\$0	\$0

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-7	<b>Operating Revenues</b>	\$5,067	\$14,747	\$5,500	\$5,500
S-8	<b>Tax levy (From the County Treasurer)</b>	\$1,461,086	\$1,425,599	\$388,373	\$388,373
S-9	<b>Government Support</b>	\$0	\$0	\$0	\$0
S-10	<b>Grants</b>	\$0	\$0	\$800,000	\$800,000
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$72,936	\$17,316	\$14,250	\$14,250
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0

S-14	<b>Total Revenue</b>	\$1,539,089	\$1,457,662	\$1,208,123	\$1,208,123
------	----------------------	-------------	-------------	-------------	-------------

FY 7/1/21-6/30/22 GLENROCK AREA SOLID WASTE DISPOSAL DISTRICT

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-15	<b>Capital Outlay</b>	\$0	\$0	\$335,000	\$335,000
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$92,280	\$52,491	\$286,200	\$286,200
S-18	<b>Operations</b>	\$441,062	\$395,592	\$492,075	\$492,075
S-19	<b>Indirect Costs</b>	\$91,257	\$87,788	\$88,400	\$88,400
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$2,935,000	\$2,935,000
S-20	<b>Total Expenditures</b>	\$624,599	\$535,871	\$4,136,675	\$4,136,675

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$1,780,403	\$1,780,403	\$6,993,536	\$6,993,536

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$4,272,830	\$4,342,858	\$5,301,326	\$5,301,326
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$4,272,830	\$4,342,858	\$5,301,326	\$5,301,326
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$70,028	\$958,468	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$70,028	\$958,468	\$0	\$0
S-31	<b>Subtotal</b>	\$4,342,858	\$5,301,326	\$5,301,326	\$5,301,326
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$2,935,000	\$2,935,000
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$4,342,858	\$5,301,326	\$2,366,326	\$2,366,326

*End of Summary*

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

**DISTRICT ADDRESS:** PO Box 2126  
Glenrock WY 82637-2126

**PREPARED BY:** AFS/DK

**DISTRICT PHONE:** (307) 359-4105

# Final Budget

GLENROCK AREA SOLID WASTE DISPOSAL DISTF  
 NAME OF DISTRICT/BOARD

FYE 6/30/2022

<b>PROPERTY TAXES AND ASSESSMENTS</b>
---------------------------------------

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$1,461,086	\$1,425,599	\$388,373	\$388,373
R-1.2 Other County Support (see note on the right)	4005	\$0	\$0	\$0	

<b>FORECASTED REVENUE</b>
---------------------------

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211	\$0	\$0	\$0	
R-2.2 Additional County Aid (non-treasurer)	4237	\$0	\$0	\$0	
R-2.3 City (or Town) Aid	4237	\$0	\$0	\$0	
R-2.4 Other (Specify)	4237	\$0	\$0	\$0	
R-2.5 <b>Total Government Support</b>		\$0	\$0	\$0	\$0
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300	\$5,067	\$5,354	\$5,500	\$5,500
R-3.2 Sales of Goods or Services	4300	\$0	\$9,393	\$0	
R-3.3 Other Assessments	4503	\$0	\$0	\$0	
R-3.4 <b>Total Operating Revenues</b>		\$5,067	\$14,747	\$5,500	\$5,500
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201	\$0	\$0	\$0	
R-4.2 Federal Grants thru State Agencies	4201	\$0	\$0	\$0	
R-4.3 Grants from State Agencies	4211	\$0	\$0	\$800,000	\$800,000
R-4.4 <b>Total Grants</b>		\$0	\$0	\$800,000	\$800,000
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$72,936	\$17,316	\$14,250	\$14,250
R-5.2 Other: Specify _____	4500	\$0	\$0	\$0	
R-5.3 Other: Additional _____					
R-5.4 <b>Total Miscellaneous</b>		\$72,936	\$17,316	\$14,250	\$14,250
R-5.5 <b>Total Forecasted Revenue</b>		\$78,003	\$32,063	\$819,750	\$819,750
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004	\$0		\$0	
R-6.2 b. Other forecasted revenue (specify): _____					
R-6.3 _____	4500	\$0	\$0	\$0	
R-6.4 _____	4500	\$0	\$0	\$0	
R-6.5 _____					
R-6.6 <b>Total Other Forecasted Revenue (a+b)</b>		\$0	\$0	\$0	\$0

# Final Budget

GLENROCK AREA SOLID WASTE DISPOSAL DISTRICT  
 NAME OF DISTRICT/BOARD

FYE 6/30/2022

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-1 Capital Outlay</b>					
E-1.1 Real Property	6201	\$0	\$0	\$0	
E-1.2 Vehicles	6210	\$0	\$0	\$131,000	\$131,000
E-1.3 Office Equipment	6211	\$0	\$0		
E-1.4 Other (Specify)					
E-1.5 <u>Compaction trailer</u>	6200			\$204,000	\$204,000
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 <b>TOTAL CAPITAL OUTLAY</b>		\$0	\$0	\$335,000	\$335,000

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-2 Personnel Services</b>					
E-2.1 Administrator	7002	\$0	\$0	\$0	
E-2.2 Secretary	7003	\$0	\$0	\$0	
E-2.3 Clerical	7004	\$0	\$0	\$0	
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
<b>E-3 Board Expenses</b>					
E-3.1 Travel	7011	\$0			
E-3.2 Mileage	7012	\$0			
E-3.3 Other (Specify)					
E-3.4 <u>Public Education</u>	7013			\$2,500	\$2,500
E-3.5 <u>Branding/Marketing</u>	7013			\$625	\$625
E-3.6 _____					
<b>E-4 Contractual Services</b>					
E-4.1 Legal	7021	\$0	\$0	\$1,000	\$1,000
E-4.2 Accounting/Auditing	7022	\$11,300	\$11,000	\$11,500	\$11,500
E-4.3 Other (Specify)					
E-4.4 <u>Bookkeeping</u>	7023	\$8,955	\$7,767	\$10,000	\$10,000
E-4.5 <u>Engineering - Monitoring</u>	7023	\$67,280	\$30,000	\$225,000	\$225,000
E-4.6 _____ see additional details				\$31,400	\$31,400
<b>E-5 Other Administrative Expenses</b>					
E-5.1 Office Supplies	7031	\$825	\$401	\$750	\$750
E-5.2 Office equipment, rent & repair	7032	\$2,400	\$2,400	\$2,400	\$2,400
E-5.3 Advertising	7033	\$1,143	\$374	\$375	\$375
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 <u>Bank Fees</u>	7035	\$187	\$325	\$350	\$350
E-5.7 <u>Public Health</u>	7035	\$190	\$224	\$300	\$300
E-5.8 _____					
<b>E-6 TOTAL ADMINISTRATION</b>		\$92,280	\$52,491	\$286,200	\$286,200

# Final Budget

## OPERATIONS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval	
<b>E-7</b>	<b>Personnel Services</b>					
E-7.1	Wages--Operations	7202	\$168,311	\$174,888	\$184,275	\$184,275
E-7.2	Service Contracts	7203				
E-7.3	Other (Specify)					
E-7.4	_____	7204				
E-7.5	_____	7204				
E-7.6	_____					
<b>E-8</b>	<b>Travel</b>					
E-8.1	Mileage	7211				
E-8.2	Other (Specify)					
E-8.3	_____	7212				
E-8.4	_____	7212				
E-8.5	_____					
<b>E-9</b>	<b>Operating supplies (List)</b>					
E-9.1	Building/grounds maint & repair	7220	\$65,160	\$3,261	\$4,500	\$4,500
E-9.2	Equipment maint	7220	\$28,037	\$40,672	\$36,000	\$36,000
E-9.3	Supplies	7220	\$8,795	\$9,208	\$8,500	\$8,500
E-9.4	_____	7220				
E-9.5	_____					
<b>E-10</b>	<b>Program Services (List)</b>					
E-10.1	_____	7230				
E-10.2	_____	7230				
E-10.3	_____	7230				
E-10.4	_____	7230				
E-10.5	_____					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>					
E-11.1	Hauling Contract	7400	\$42,854	\$29,498	\$60,000	\$60,000
E-11.2	Tire Disposal	7400	\$5,352	\$5,214	\$6,000	\$6,000
E-11.3	Balefill Contract	7400	\$112,333	\$118,634	\$175,000	\$175,000
E-11.4	Sanitation Service	7400		\$1,620	\$1,800	\$1,800
E-11.5	_____					
<b>E-12</b>	<b>Other operations (Specify)</b>					
E-12.1	Utilities	7450	\$3,139	\$3,571	\$3,500	\$3,500
E-12.2	Vehicle gas/oil	7450	\$6,242	\$7,896	\$9,000	\$9,000
E-12.3	Training	7450	\$839		\$3,500	\$3,500
E-12.4	Telephone	7450		\$1,130		
E-12.5	_____					
<b>E-13</b>	<b>TOTAL OPERATIONS</b>		\$441,062	\$395,592	\$492,075	\$492,075

# Final Budget

GLENROCK AREA SOLID WASTE DISPOSAL DISTRICT

FYE 6/30/2022

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-14</b>	<b>Insurance</b>				
E-14.1	Liability	\$895	\$895	\$1,300	\$1,300
E-14.2	Buildings and vehicles	\$5,000	\$5,000	\$5,000	\$5,000
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	_____				
E-14.6	_____				
E-14.7	_____				
<b>E-15</b>	<b>Indirect payroll costs:</b>				
E-15.1	FICA (Social Security) taxes	\$12,783	\$13,241	\$13,000	\$13,000
E-15.2	Workers Compensation	\$2,597	\$3,670	\$4,300	\$4,300
E-15.3	Unemployment Taxes				
E-15.4	Retirement	\$15,613	\$17,046	\$16,800	\$16,800
E-15.5	Health Insurance	\$51,337	\$44,457	\$45,000	\$45,000
E-15.6	Other (Specify)				
E-15.7	Employee Insurance - other	\$3,032	\$3,479	\$3,000	\$3,000
E-15.8	_____				
E-15.9	_____				
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>	<b>\$91,257</b>	<b>\$87,788</b>	<b>\$88,400</b>	<b>\$88,400</b>

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>D-1</b>	<b>Debt Service</b>				
D-1.1	Principal	\$0	\$0		
D-1.2	Interest	\$0	\$0	\$0	
D-1.3	Fees	\$0	\$0	\$0	
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Final Budget

GLENROCK AREA SOLID WASTE DISPOSAL DIST  
NAME OF DISTRICT/BOARD

FYE 6/30/2022

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking	1010 \$1,518,664	\$1,518,664	\$1,389,746	\$1,389,746
C-1.2	Savings and Investments	1040	\$0		
C-1.3	General Fund CD Balance	1050 \$261,739	\$261,739	\$263,727	\$263,727
C-1.4	All Other Funds	1020	\$0		\$5,340,063
C-1.5	Reserves (From Below)	\$4,342,858	\$4,342,858	\$5,340,063	\$2,366,326
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	\$6,123,260	\$6,123,260	\$6,993,536	\$9,359,862
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves	\$4,342,858	\$5,301,326	\$2,366,326	\$2,366,326
C-2.3	<b>Total Deductions (a+b)</b>	\$4,342,858	\$5,301,326	\$2,366,326	\$2,366,326
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	\$1,780,403	\$821,934	\$4,627,210	\$6,993,536

		DOA Chart of Accounts
<b>SINKING &amp; DEBT SERVICE FUNDS</b>		1070

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>C-3</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>				
C-3.1	Beginning Balance in Reserve Account (end of previous year)				
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

		DOA Chart of Accounts
<b>RESERVES</b>		1090

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>C-4</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>				
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$4,272,830	\$4,342,858	\$5,301,326	\$5,301,326
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve	\$70,028	\$958,468		
C-4.4	Date of Reserve Approval in Minutes: 1/21/2021				
C-4.5	<b>SUB-TOTAL</b>	\$4,342,858	\$5,301,326	\$5,301,326	\$5,301,326
C-4.6	Identify the amount and project to be spent				
C-4.7	a. Cells 1&2 Closure			\$2,600,000	\$2,600,000
C-4.8	b. Vehicle Purchases			\$335,000	\$335,000
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$2,935,000	\$2,935,000
C-4.12	Balance to be retained	\$4,342,858	\$5,301,326	\$2,366,326	\$2,366,326

		DOA Chart of Accounts
<b>BOND FUNDS</b>		1060

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>C-5</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>				
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	\$0	\$0	\$2,935,000	\$2,935,000